

**APPENDIX B**

**THE JUDICIARY**  
**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS**

**APPLICATION FOR ACCESS TO  
ADMINISTRATIVE RECORDS**

[Requests should be submitted to the applicable court]

**NOTICE TO APPLICANT:**

This application will be processed and evaluated in accordance with the judicial branch policy for public access to administrative records. Applicant agrees to indemnify and hold harmless the court and its officers and employees from any claim for damages arising from applicant's use or distribution of the information provided pursuant to this application.

Applicant shall be responsible for the cost of complying with this request. Notification of such cost will be provided to applicant if the custodian determines the requested documents may be made available.

**APPLICANT DATA:** *(Please type or print)*

**Name:** \_\_\_\_\_

**Daytime telephone:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**REQUEST** *(Describe the records requested in as much detail as possible. Attach additional pages as required):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_