

**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
SAIPAN MARIANA ISLANDS**

VOLUME 16 NUMBER 12



DECEMBER 15, 1994

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REGISTER

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GOVERNMENT CODE OF ETHICS

RULING NO. 94-001

This ruling is pursuant to the authority granted to the Public Auditor pursuant to Public Law No. 8-11, the Government Ethics Code Act of 1992 and the Commonwealth Administrative Procedure Act.

REQUEST FOR DECLARATORY RULING

An elected official has requested a declaratory ruling on the application 1 CMC §8434 to the following facts:

1. Is it legal for an elected official to use public funds to purchase canopies, construct picnic tables, serving tables and other items and label them with the elected officials name instead of the CNMI Government Property Tag?

2. Is it a violation of the Government Code of Ethics Act to use personalized items purchased with public funds for the promotion of the image of the public official or in political campaign promotions.

RELEVANT STATUTORY PROVISIONS

1 CMC §8434.

(a) A public official or public employee shall not use public funds, time, or equipment for the public official or public employee's private gain or that of another unless the use is authorized by law.

(b) A public official or public employee shall not use public funds, time, personnel, or equipment for political or campaign activity unless the use is:

- (1) authorized by law; or
- (2) properly incidental to another activity required or authorized by law.

1 CMC §8432.

(a) A public official or public employee shall not use or attempt to use the public position to obtain private financial gain, contract, employment, license, or other personal or private advantage, direct or indirect, for the public official or public employee, for a relative, or for an entity in which the public official or employee has a present or potential economic interest.

1 CMC §8404. Definitions. As used in this Act:

...
(l) "Public Official" means any person holding any elected office of the Commonwealth or any appointed, non-employee member of the Commonwealth government, including members of boards, commissions, and task forces.

RULING

1. Property acquired with public funds such as canopies, picnic tables, serving tables and similar items should not be marked with the name of the public official who acquires such property for his official use. Certain items of property which are intended to identify the public official in his official capacity such as stationary, business cards and name plates may bear the name and office of the public official.

2. Property acquired with public funds such as canopies, picnic tables, serving tables and other items should not be used for political or campaign activities.

DISCUSSION

1 CMC §8434(a) and 1 CMC §8432(a) prohibit the use of public funds, time or equipment for the direct or indirect private gain or advantage of the public official, or any other person, unless the use is authorized by law. There are no laws which presently authorize the private use of public property acquired by a public official or his office in an official capacity.

Prior to the enactment of the Commonwealth Ethics Code Act, the principal law prohibiting the private use of public property was 6 CMC §3401¹. This provision prohibited the possession of government property "without proper authority". Under

¹ 6 CMC §3401. It is unlawful for any person, without proper authority, to have in his or her possession or remove from its location any property of of any kind, wherever situated, of the government of the Unites States or of the Commonwealth government or its political subdivisions....


past practices, the private use of government property by a public official, or anyone else, was permitted if done with the permission or consent of the appropriate person in authority. Under 1 CMC §8434(a), the private use of public property is prohibited "unless the use is authorized by law".

The prominent display of an elected officials name is an advantage or benefit to the elected official. Name recognition and having the elected officials name seen by the public may aid the elected official in his bid for reelection or in private business pursuits. Although there is no impropriety in engaging in such activities, such activities should not involve the expenditure of public funds nor the use of public property.

Under the Commonwealth Ethics Code Act, there are no penalties or sanctions for the violation of either 1 CMC §8432 or §8434. Chapter 6 of the Act contains the majority of the penalty provisions. Virtually all of the penalty provisions use the language " ...violation of any provisions of this chapter." "This chapter" is Chapter 6 of the Act. The prohibitions of 1 CMC §8432 and §8434 are contained in Chapter 3 of the Act.

The reference to "this chapter" Chapter 6 of the Act should have been to "this Act". The Legislature should consider amending the Ethics Code to make the penalty provisions applicable to violations of any of the provisions of the Ethics Code.

Dated: November 14, 1994


Léo L. LaMotte
Acting Public Auditor



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PUBLIC NOTICE OF PROPOSED PROCUREMENT
REGULATIONS TO BE APPLICABLE TO THE
MARIANAS VISITORS BUREAU

The Marianas Visitors Bureau, pursuant to the authority of 4 CMC § 2106(q), and in accordance with the provisions of 1 CMC § 9104(a), hereby gives notice to the public of its intention to adopt Procurement Regulations. The proposed Procurement Regulations that have been adopted by the Board of Directors are published herewith.

All interested persons are requested to submit data, views, or arguments, in writing, concerning the Procurement Regulations to the Managing Director, Marianas Visitors Bureau, not later than the close of business thirty (30) calendar days following the date of publication of this Notice.

DATED, this 20th day of October 1994.

ANICIA Q. TOMOKANE
Managing Director
Marianas Visitors Bureau

Filed by: SOLEDAD B. SASAMOTO
Registrar of Corporations

Date: 11/15/94

Filed by: DONNA J. CRUZ
Governor's Office

Date: 11/15/94



NUTISIAN PUBLIKU PUT I MAPROPOPONI NA
REGULACION PROCUREMENT APLIKAPBLE PARA
MARIANAS VISITORS BUREAU

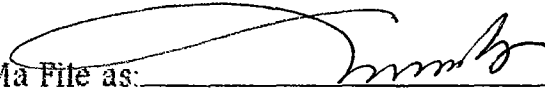
I Marianas Visitors Bureau, sigun gi aturidat ginen 4 CMC §2106(q), yan i prubinsion i CMC §9104 (a) ginen este ha nutitisia i publiku put i intesion-na para u adapta esta i Regulacion Procurement. I mapropoponi na Regulacion Procurement esta ma adapta ni Board of Directors ya manmapublika huyong guine.

Hayi siha maninteresao na petsona manmasosohyu para u matuge' papa komentun-ñiha, idea pat rekomendasion put Regulacion Procurement, ya u manahanao guatu gi Managing Director, Marianas Visitors Bureau, gi halom trenta (30) dias despues di mapublika huyong este na Notisia.

Ma fecha gi dia 20 Oktubre 1994.

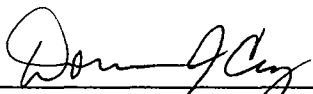


ANICIA Q. TOMOKANE
Managing Director
Marianas Visitors Bureau

Ma File as: 

SOLEDAD B. SASAMOTO
Registrar of Corporations

Fecha: 11/15/94

Ma file as: 

DONNA J. CRUZ
Ofisinan Gobietno


Fecha: 11/15/94

ARONGORONGOL TOWLAP REEL FFÉÉRÚL
ALLEGHÚL PROCUREMENT IYE E GHIL NGÁLI
MARIANAS VISITORS BUREAU

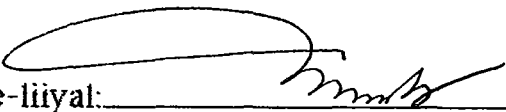
Marianas Visitors Bureau, sáangi bwángil me ailéewal mille 4 CMC §2106(q), me bwal sáangi iye 1 CMC § 9104 (a), sáangi arongorong yeel nge ekke aghuleey ngáliir towlap igha aa mángiyy bwe ebwele adaptáali Allégh ye Alléghúl Procurement. Mángemángil fféerúl allégh kkaal nge Board of Directors raa takkal adaptáliiló, nge iye e schuu ngáli milleel.

Aramas kka re tipáli nge emmwel schagh bwe rebwe ischiitiw meta típeer me mángemángiir reel Alléghúl Procurement yeel nge raa afanga ngáli Managing Director, Marianas Visitors Bureau, essóbw luu sáangi eliigh (30) rál sáangi igha e toowow Arongorong yeel.


E fféer llól ráalil ye 20 Oktubre 1994.



ANICIA Q. TOMOKANE
Managing Director
Marianas Visitors Bureau

File-liiyat: 
SOLEDAD B. SASAMOTO
Registrar of Corporations

Rál: 11/15/94

File-liiyat: 
DONNA J. CRUZ
Bwulasiyool Gubenko

Rál: 11/15/94

MARIANAS VISITORS BUREAU
PROCUREMENT RULES AND REGULATIONS

PART 1 - GENERAL PROVISIONS

1.1 AUTHORITY

These regulations are promulgated under the authority of 4 CMC §2106(q) for the use of the Marianas Visitors Bureau.

1.2 PURPOSES

The underlying purposes and policies of these regulations are:

- (a) to provide a procedure to obtain supplies and services for the Bureau;
- (b) to provide for increased public confidence in the procedures followed in the Bureau's procurement;
- (c) to insure the fair and equitable treatment of all persons who deal with the procurement system of the Bureau;
- (d) to provide increased economy in the Bureau's procurement activities and to maximize to the fullest extent practicable to the purchasing value of Bureau funds;
- (e) to foster effective broad-based competition within the free enterprise system; and
- (f) to provide safeguards for the maintenance of a procurement system of quality and integrity.

1.3 REQUIREMENT OF GOOD FAITH.

These regulations require all parties involved in the negotiation, bidding, performance or administration of Bureau contracts to act in good faith.

1.4 APPLICATION OF REGULATIONS

1. These regulations apply to every expenditure of Bureau funds. These regulations do not apply to contracts between the Bureau and the government or its political subdivisions or other governments. Nothing in these Regulations shall be construed to prevent the Bureau from complying with the terms and conditions of any grant, cooperative agreement or memorandum of understanding.
2. These regulations do not apply to employment contracts.

1.5 SEVERABILITY

If any provision of these regulations or any application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or application of these regulations which can be given effect without the invalid provision or application, and to this end, the provision of these regulations are declared to be severable.

1.6 VALIDITY OF CONTRACT

No Bureau contract covered by these regulations shall be valid unless it complies with these regulations.

1.7 REMEDY AGAINST EMPLOYEE

Any procurement action of an employee of the Bureau in violation of these regulations is an action outside the scope of his or her employment. The Bureau will seek to have any liability asserted against it by a contractor which directly results from these improper acts to be determined judicially to be the individual liability of the employee who committed the wrongful act.

1.8 DEFINITIONS

As used in these regulations unless the context otherwise requires, the following meaning apply:

1. **"Appeal Committee"** means the special committee of the Board authorized to hear appeals.

MVB Procurement Regulations

2. "**Attorney**" means the legal counsel of the Bureau.
3. "**Bureau**" means the Marianas Visitors Bureau.
4. "**Board**" means the Board of Directors of the Bureau.
5. "**Construction**" means the process of building, altering, repairing, improving or demolishing of a public structure or building or public improvements commonly known as "capital improvements." It does not include the routine maintenance of existing structures, buildings, or public real property.
6. "**Contract**" means all types of agreements, regardless of what they may be called for the procurement of supplies, services or construction.
7. "**Contracting Officer**" means the individual who is authorized by these regulations and by the Board to execute contracts.
8. "**Cost-Reimbursement Contract**" means a contract under which a contractor is reimbursed for costs which are allowable and allocable in accordance with the contract terms and these regulations, and a fee, if any.
9. "**Dispute**" means a disagreement concerning the legal rights and obligations of contracting parties, which, if not settled by mutual agreement, must be referred to a neutral third party for resolution.
10. "**Employee**" means an individual receiving a full time salary from the Bureau. Consultants, independent contractors and part-time workers shall not be considered employees.
11. "**Managing Director**" means the Managing Director of the Bureau or his designee.
12. "**Goods**" means all property, including but not limited to equipment, materials, supplies, and other tangible personal property of any kind or nature.
13. "**Government**" means the Commonwealth of the Northern Mariana Islands Government which includes the executive, legislative, and judicial branches.
14. "**Invitation for Bids**" means a solicitation by the Bureau to the public to make an offer to enter into a contract in which the contract will be awarded to the lowest bidder.

MVB Procurement Regulations

15. **"Person"** means an individual, sole proprietorship, partnership, joint venture, corporation, other unincorporated association or a private legal entity.
16. **"Procurement"** means buying, purchasing, renting, leasing or acquiring construction, goods or services. It also includes all functions that pertain to the obtaining of construction, goods or services including description of requirements, selection and solicitation of sources, preparation and award of contract, and all phases of contract administration. It does not include procurement of professional, advisory, or technical services.
17. **"Purchase Description"** means the words used in a solicitation to describe the goods, services or construction to be purchased and includes specifications attached to, or made part of, the solicitation.
18. **"Request for Proposal"** means a solicitation by the Bureau to the public to make a proposal to enter into a contract.
19. **"Responsible"** in reference to a bidder, means a person who has the capability in all respects to perform fully the contract requirements, and the integrity and reliability which will assure good faith performance.
20. **"Responsive"** in reference to a bidder, means a person who has submitted a bid which conforms in all material respects to the invitation for bids.
21. **"Service"** means the furnishing of time, labor or effort by a person other than an employee, and not involving the delivery of a specific end product other than reports, plans and incidental documents. It does not include professional, advisory, or technical services.

1.9 PUBLIC ACCESS TO PROCUREMENT INFORMATION

Procurement information shall be a matter of public record and shall be available for public inspection. Procurement information may be kept confidential when necessary to insure proper bidding procedures. This decision shall be made only by the Managing Director.

PART 2 - PROCUREMENT ORGANIZATION

2.1 MANAGING DIRECTOR

The Managing Director shall enforce these regulations.

2.2 DUTIES OF THE CONTRACTING OFFICER

The duties and responsibilities of the Contracting Officer include, but are not limited to, the following:

1. oversee that these regulations are observed in all Bureau procurement;
2. conduct bidding, procurement, negotiation or administration of Bureau contracts;
3. provide advanced planning for the centralized purchase of Bureau supplies;
4. exercise general supervision and control over all inventories of supplies belonging to the Bureau;
5. establish and maintain programs for the inspection, testing and acceptance of supplies; and
6. receive protests from aggrieved parties in connection with the solicitation or award of a contract and to decide the merits of the protest.

2.3 CONTRACT OVERSIGHT

1. The Contracting Officer shall review all contracts for construction, the procurement of goods, leases, the sale of goods and for services by an independent contractor to insure compliance with these regulations, that the contract is for a Bureau purpose, and does not constitute a waste or abuse of Bureau funds.
2. The Attorney shall certify the form and legality of every applicable contract.
3. Upon approval as to form and legal sufficiency by the Attorney, the Contracting Officer shall execute the contract.

MTB Procurement Regulations

4. It is the responsibility of the Contracting Officer to ensure that the contractor does not sign the contract or incur any expenses under it until all necessary signatures have been obtained. The supervision and inspection of a project is the primary responsibility of the Contracting Officer.
5. No contract is effective against the Bureau until all of the officials whose signatures appear on the contract form have signed the contract.
6. Nothing in these regulations shall be construed to limit or prevent the Bureau's duty and power to enter into agreements with the government, its departments and agencies for the rendering and purchase of services.

2.4 ACCEPTANCE OF GRATUITIES

The members of the Board or employees of the Bureau cannot accept from any person any gift of value given to them with the intent to influence their business judgment.

2.5 RIGHT TO AUDIT

A contract may contain a Right to Audit Records Clause.

PART 3 - SOURCE SELECTION AND CONTRACT FORMATION

3.1 METHODS OF SOURCE SELECTION

All Bureau contracts shall be awarded by competitive sealed bidding, except as provided in:

1. Part 3.3 (Small Purchases);
2. Part 3.4 (Sole Source Procurement);
3. Part 3.5 (Emergency Procurement);
4. Part 3.6 (Competitive Sealed Proposals);
5. Part 3.7 (Professional, Advisory, or Technical Services); and

6. Part 3.8 (Marketing Proposals).

3.2 COMPETITIVE SEALED BIDDING -- INVITATION FOR BID

1. The purchase of all supplies and materials and all construction works when the expenditure exceeds \$10,000 shall be by contract let to the lowest responsible bidder.
2. Invitation for Bids. An invitation for bids shall be issued and shall include at the minimum:
 - (a) an invitation for bids number;
 - (b) date of issuance;
 - (c) name, address and location of issuing office;
 - (d) specific location where bids must be submitted;
 - (e) date, hour and place of bid opening;
 - (f) a purchase description in sufficient detail to permit full and open competition and allow bidders to respond properly.
 - (g) quantity to be furnished;
 - (h) time, place and method of delivery or performance requirements;
 - (i) essential contractual terms and conditions; and
 - (j) any bonding requirements.
3. **Public Notice.** Adequate public notice of the Invitation for Bids shall be given a reasonable time prior to the date set forth for the opening of bids. Publication of notice in a newspaper of general circulation in the Commonwealth once in each week over a period of ten (10) calendar days shall be deemed to be adequate notice.

MVB Procurement Regulations

4. **Bid Receipt.** All bids shall be submitted to the main office of the Bureau at the Saipan International Airport. Bids shall be received prior to the time set for opening and shall be maintained sealed in a locked receptacle at the office.
5. **Bid Opening.** The bid opening shall be conducted by the Contracting Officer at the main office of the Bureau at the Saipan International Airport. Bids shall be opened publicly at the time and place designated in the Invitation for Bids. The amount of each bid, together with the name of each bidder, shall be recorded; the record and each bid shall be open to public inspection. The Contracting Officer shall prepare a written summary of the bid opening.
6. **Bid Acceptance and Bid Evaluation.** Bids shall be unconditionally accepted without alteration or correction, except as authorized in these regulations. Bids shall be evaluated based on the requirements set forth in the Invitation for Bids, which may include criteria as is necessary to reasonably permit a determination as to the acceptability of the bid for the particular purpose intended.
7. **Bid Rejection.** A bid may be rejected for any of the following reasons:
 - (a) failure to conform to essential requirements of the Invitation for Bids, such as specifications or time of delivery;
 - (b) imposition of conditions or restrictions in the bid which modify requirements of the invitation or limit the bidder's liability to the Bureau;
 - (c) unreasonableness as to price; or
 - (d) a non-responsive bid.
8. **Correction or Withdrawal of Bids; Cancellation of Awards.** Correction or withdrawal of inadvertently erroneous bids, before or after award, or cancellation of awards or contracts based on bid mistakes must be approved by the Contracting Officer in writing. After the bid opening, no changes in bid price or other provisions of bids prejudicial to the interest of the Bureau or fair competition shall be allowed. Whenever a bid mistake is suspected, the Bureau shall request confirmation of the bid prior to award. In such an instance, if the bidder alleges an error, the Bureau shall only permit correction of the bid or withdrawal of the bid in accordance with subparagraph (a) or (b).

MVB Procurement Regulations

- a. **Correction of Bids.** Correction of bids shall only be permitted when:
 - (i) an obvious clerical mistake is clearly evident from examining the bid document. Examples of such mistakes are errors on addition or the obvious misplacement of a decimal point; or
 - (ii) the otherwise low bidder alleges a mistake and the intended bid is evident from the bid document or is otherwise supported by clear and convincing evidence as to the bid intended and the corrected bid remains the low bid. A low bidder may not be permitted to correct a bid mistake resulting from an error in judgment.
 - b. **Withdrawal of Bids.** Withdrawal of a bid shall only be permitted where the otherwise low bidder alleges a mistake and there is clear and convincing evidence as to the existence of a mistake.
 - c. **Cancellation of Awards.** Cancellation of awards or contracts shall only be permitted when:
 - (i) evidence as to the existence of the mistake is not discovered until after the award;
 - (ii) there exists no clear and convincing evidence to support the bid intended; and
 - (iii) performance of the contract at the award price would be unconscionable.
9. **Award.**
- (a) The contract must be awarded with reasonable promptness by written notice to the lowest responsive bid by a responsible bidder whose bid fully meets the requirements of the invitation for bids and these regulations. Unsuccessful bidders shall also be promptly notified.
 - (b) Notice of an award shall only be made in writing.
10. **Re-advertise.** The Board may reject any and all bids and re-advertise at its discretion. If, after rejecting bids for materials and supplies, the Board determines that, in its opinion, the materials supplies may be purchased at a lower price in the

open market, the Board may authorize such purchases without further observance of the provisions requiring contracts, bids or notices.

3.3 SMALL PURCHASES

1. Any procurement not exceeding the amount established by law may be made in accordance with small purchase procedures. However, procurement requirements shall not be artificially divided as to constitute a small purchase.
2. No bidding is required for procurement of \$10,000.00 or less.
3. The Bureau must obtain price quotation from at least three (3) vendors and base the selection on competitive price and quality for procurement value of more than \$5,000.00 and less than \$10,000.00.
4. Purchase orders may be utilized for small purchases.

3.4 SOLE SOURCE PROCUREMENT

1. A contract may be awarded for a supply, service or construction item without competition when the Contracting Officer determines in writing that there is only one source for the required supply, service or construction item.
2. A contract may be awarded when the supplies or services to be rendered are unique and the Managing Director determines it is in the best interest of the Bureau to procure the supplies or services without competitive bidding. A written justification for the sole source procurement shall be prepared by the Contracting Officer and the written determination shall state the unique capabilities required and why they should be procured without competition bidding.
3. The Board shall approve all sole source procurement.

3.5 EMERGENCY PROCUREMENT

In case of any major public calamity, or whenever it is in the interest of tourist safety, or necessary to keep the designated tourist sites operable by the Bureau, the Managing Director may determine that the public interest and necessity demand the immediate expenditure of funds to keep the Northern Marianas open to tourists or in a safe condition, and thereupon authorize the

expenditure of such sums as may be needed without the observation of the provision requiring contracts, bids or notices. The Board may issue continuing authorizations for the expenditure of funds described in this section, placing therein the conditions which will give rise to such special expenditures.

3.6 COMPETITIVE SEALED PROPOSALS -- REQUEST FOR PROPOSALS

1. **Conditions for Use.** When the Contracting Officer determines in writing that the use of a competitive sealed bidding is either not practical or not advantageous to the Bureau, a contract may be entered by competitive sealed proposals.
2. **Requests for Proposals.** Proposals shall be solicited through a Request for Proposals.
3. **Public Notice.** Adequate public notice of the Request for Proposals shall be given in the same manner as provided for in competitive sealed bids.
4. **Receipt of Proposals.** Proposals shall be opened so as to avoid disclosure of contents to competing offerors during the process of negotiation. A register of proposals shall be prepared and opened for public inspection after contract award.
5. **Evaluation Factors.** The Request for Proposals shall state the relative importance of price and other evaluation factors.
6. **Discussion with Responsible Offerors and Revisions to Proposals.** As provided in the Request for Proposals, discussions may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification and to insure full understanding of, and responsiveness to, solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining the best and final offers. In conducting discussions, there shall be no disclosure of any information derived from proposals submitted by competing offerors.
7. **Award.** Award shall be made to the responsible offeror whose proposal is determined in writing to be most advantageous to the Bureau taking into consideration price and the evaluation factors set forth in the Request for Proposals. The contract file shall contain the basis on which the award is made.

3.7 COMPETITIVE SELECTION PROCEDURES FOR PROFESSIONAL, ADVISORY, OR TECHNICAL SERVICES.

1. **Procurement Method.** Professional, advisory, or technical services, are not subject to the procurement requirements. However, the Bureau shall make every attempt to procure such services as provided in this section except when authorized as a small purchase, emergency procurement or sole-source procurement.
2. **Policy.** It is the policy to publicly announce all requirements for professional services and negotiate contracts on the basis of demonstrated competence and qualifications at a fair and reasonable price. The Managing Director shall maintain files of current statements of qualifications of professional advisory, and technical firms. Persons engaged in providing professional advisory or technical services may submit statements of qualifications and expressions of interest providing such types of services. Persons may amend these statements at any time by filing a new statement.
3. **Public Announcement and Form of Request for Proposals.** Adequate notice of the need for such services shall be given by the Contracting Officer through a Request for Proposals. The Request for Proposals shall describe the services required, list the type of information and date required of each offeror and state the relative importance of particular qualifications.
4. **Discussions.** The Contracting Officer may conduct discussions with any offeror who has submitted a proposal to determine such offerors qualification for further consideration. Discussions shall not disclose any information derived from proposals submitted by other offerors.
5. **Award.** Award shall be made to the offeror determined in writing by the Contracting Officer to be the best qualified based on the evaluation factors set forth in the Request for Proposals, and negotiation of compensation determined to be fair and reasonable. If compensation cannot be agreed upon with the best qualified offeror then negotiations will be formally terminated with the selection offeror. If proposals were submitted by one or more other offerors determined to be qualified, negotiations may be conducted with such other offeror or offerors, in the order of the respective qualification ranking, and the contract may be awarded to the offeror then ranked a best qualified if the amount of compensation is determined to be fair and reasonable.

3.8 SELECTION PROCEDURES FOR MARKETING PROPOSALS.

1. **Proposal for Joint Participation.** Any proposal made to the Bureau to promote an activity to foster tourism in the CNMI that seeks joint participation with the Bureau may be accepted by the Managing Director if it is in the best interests of the Bureau to participate in the activity.
2. **Sanction by A & P Committee.** Any participation by the Bureau in a joint marketing activity entered into by the Managing Director shall require the approval of the Advertising and Promotions Committee.
3. **Advertising Proposals.** Any proposal made to MVB by advertising agencies or publishers of tourist industry pamphlets, magazines, or newspapers shall be evaluated and selected by the Managing Director.
4. **Report to A & P Committee.** Any advertising to foster tourism in the CNMI shall be reported to the Advertising and Promotions Committee.

PART 4 - CANCELLATION OF INVITATION FOR BIDS OR REQUESTS FOR PROPOSALS

4.1 CANCELLATION

An invitation for bids or request for proposals may be cancelled, and any and all bids or proposals may be rejected, when such action is determined by the Contracting Officer including, but not limited to, the following:

1. inadequate or ambiguous specifications contained in the solicitation;
2. specifications which have been revised;
3. goods or services being procured which are no longer required;
4. inadequate consideration given to all factors of costs to the Bureau in the solicitation;
5. bids or proposals received indicate that the needs of the Bureau can be certified by a less expensive good or service.

MVB Procurement Regulations

6. all offers with acceptable bids or proposals received are at unreasonable prices;
7. bids were collusive;
8. non-responsive bids or proposals were submitted; or
9. cancellation is determined to be in the best interest of the Bureau.

The Contracting Officer shall have the right to cancel an award without liability to the bidder or offeror, except the return of any deposit, guarantee or other security, at any time before a contract had been fully executed by all parties.

PART 5 - QUALIFICATION AND DUTIES

5.1 RESPONSIBILITY OF BIDDERS AND OFFERERS

1. Awards shall be made to responsible contractors. To be determined responsible, a prospective contractor must:
 - (a) have adequate financial resources to perform the contract, or the ability to obtain them;
 - (b) be able to comply with the required delivery or performance schedule;
 - (c) have a satisfactory performance record;
 - (d) have a satisfactory record of integrity and business ethics;
 - (e) have the necessary organization, experience and skills, for the ability to obtain them, required to perform successfully the contract;
 - (f) have the necessary production, construction and technical equipment facilities, or the ability to obtain them;
 - (g) have an office in the island where the construction work is to be performed; and
 - (h) be otherwise qualified and eligible to receive an award under applicable laws and rules.

MVB Procurement Regulations

The above factors are not to be deemed exclusive.

2. **Obtaining Information.** Prior to award, the Bureau shall obtain information from the bidder or offeror necessary to make a determination of responsibility using the factors in paragraph 1 above. The unreasonable failure of the bidder or offeror promptly to supply information in connection with an inquiry with respect to responsibility may be grounds for determination of non-responsibility with respect to that bidder or offeror.
3. **Right of Non-disclosure.** Information furnished by a bidder or offeror pursuant to paragraph 2 may not be disclosed outside of the office of the Bureau without prior consent by the bidder or offeror.
4. **Non-responsibility Determination.** When a bid or proposal on which a contract award would otherwise be made is rejected because the prospective contractor is found to be non-responsible, a written determination shall be signed by the Contracting Officer stating the basis for the determination and this shall be placed in the contract file.
5. **Preference for MVB Members.** Whenever possible, preference in awarding contracts shall be to a member of MVB as long as the member complies with the criteria of this subsection and it is determined that such award is in the best interest of MVB.

5.2 PRE-QUALIFICATION OF CONTRACTORS

Prospective suppliers of goods or services may be pre-qualified for particular types of construction, goods and services when determined necessary by the Bureau. Opportunity for qualification before solicitation shall be afforded to all suppliers. Solicitation mailing lists of potential contractors shall include, but shall not be limited to, pre-qualified suppliers. In no event will bidders be allowed to qualify after the bid opening.

PART 6 - TYPES OF CONTRACTS

6.1 TYPES OF CONTRACTS

1. Use of a cost-plus-a-percentage-of-cost and percentage of construction cost methods of contracting are prohibited.

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2. Bureau contracts shall utilize a firm fixed price unless use of a cost-reimbursement contract is justified under paragraph 3.
3. A cost-reimbursement contract may be used when the Contracting Officer determines in writing which is attached to the contract that:
 - (a) uncertainties in the work to be performed make the cost performance too difficult to estimate with the degree of accuracy required for a firm fixed price contract;
 - (b) use of a firm fixed price contract could seriously affect the contractor's financial stability or result in payment by the Bureau for contingencies that never occur; or
 - (c) use of a cost-reimbursement contract is likely to be less costly to the Bureau than any other type due to the nature of the work to be performed under the contract.

PART 7 - INSPECTION AND AUDIT

7.1 RIGHT TO INSPECT PLACE OF BUSINESS

The Bureau may, at reasonable times, inspect the place of business of a contractor or any subcontractor which is related to the performance of any contract awarded or to be awarded by the Bureau.

7.3 RIGHT TO AUDIT RECORDS

As required by 1 CMC §7845, the contractor and subcontractor or grantee and subgrantee at all levels shall provide the Public Auditor of the Commonwealth with access to the rights to examine and copy any records, data or papers relevant to a Bureau contract or grant for a period of three (3) years after the final payment under the contract or grant.

PART 8 - REPORTS AND RECORDS

8.1 RETENTION OF PROCUREMENT RECORDS

1. All procurement records shall be retained by the Bureau for at least two (2) years.
2. The Managing Director shall maintain a record listing all contracts made under sole-source procurement, emergency procurement, or professional, advisory, or technical services for a minimum of six (6) years. The record shall contain:
 - (a) each contractor's name;
 - (b) the amount and type of each contract; and
 - (c) a listing of the supplies, services or construction procured under each contract.
3. All procurement records, except those designated herein as not subject to disclosure, shall be available to public inspection.

PART 9 - PROCUREMENT OF CONSTRUCTION SERVICES

9.1 CONSTRUCTION PROCUREMENT

1. **Invitation for Bids.**
 - a. **Deposit.** The Contracting Officer shall determine the amount of deposit required for potential bidders to obtain the invitation for bids.
 - b. **Contents.** The invitation for bids shall be prepared in accordance with section 3.2(2). In addition, the following items shall be included in the Invitation for Bids;
 - (i) **Notice to Bidders.** General information regarding project;
 - (ii) **Instruction to Bidders.** Information on the preparation of bids, bid security requirements and forms, and certifications that must be submitted with the bid;

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- (iii) **General Conditions.** Standard contract clauses governing the performance of work;
- (iv) **Special Conditions.** Special contract clauses depending on the nature and dollar amount of the work to be performed; and
- (v) **Technical Specifications.** Specifications governing the technical aspects of the work to be performed.

2. **Bid Security**

- (a) **Requirement.** Bid security shall be required for all competitive sealed bidding construction contracts where the price is estimated by the Contracting Officer to exceed \$25,000.00 or when the Contracting Officer determines it is in the interest of the Bureau. Bid security shall be on a bid bond, in cash, by certified check, cashiers check or other form acceptable to the Bureau.
- (b) **Amount.** Bid security shall be an amount equal to at least ten percent (10%) of the amount of the bid or other amount as specified in the Invitation for Bids.
- (c) **Rejection of Bids.** Failure to furnish bid security, when required by the invitation, shall result in rejection of the bid as non-responsive.

3. **Contract Performance and Payment Bonds**

- (a) When a construction contract is awarded in excess of \$25,000.00, the following bonds or security shall be delivered to the Bureau and shall become binding on the parties upon the execution of the contract:
 - (i) a performance bond satisfactory to the Bureau, executed by a surety company authorized to do business in the Commonwealth or otherwise secured in a manner satisfactory to the Bureau, in an amount equal to one hundred percent (100%) of the price specified in the contract; and
 - (ii) a payment bond satisfactory to the Bureau, executed by a surety company authorized to do business in the Commonwealth or otherwise secured in a manner satisfactory to the Bureau, for the protection of all persons supplying labor and material to the

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contractor or its subcontractors for the performance of the work provided for in the contract. The bond shall be in an amount equal to one hundred percent (100%) of the price specified in the contract.

4. **Suits on Payment Bonds; Right to Institute.** Every person who has furnished labor or material to the contractor or its subcontractors for the work provided in the contract, in respect of which a payment bond is furnished under this section, and who has not been paid in full therefore before the expiration of a period of ninety (90) days after the day on which the last of the labor was done or performed by such person or material was furnished or supplied by such person for which such claim is made, shall have the right to sue on the payment bond for the amount, or the balance thereof, unpaid at the time of institution of such suit and to prosecute said action for the sum or sums justly due such person; provided, however, that any person having a direct contractual relationship with a subcontractor of the contractor, but not contractual relationship express or implied with the contractor furnishing said payment bond, shall have a right of action upon the payment bond upon giving written notice to the contractor within (90) days from the date on which such person did or performed the last of the labor or furnished or supplied the last of the material upon which such claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the material was furnished or supplied or for whom the labor was done or performed. Such notice shall be personally served or served by mailing the same by registered or certified mail, postage prepaid, in an envelope addressed to the contractor at any place the contractor maintains an office or conducts its business.
5. **Suits on Payment Bonds; Where and When Brought.** Every suit instituted upon a payment bond shall be brought in a court of competent jurisdiction for the Commonwealth, but no such suit shall be commenced after the expiration of one (1) year after the day on which the last of the labor was performed or material was supplied by the person bringing suit. The obligee named in the bond need not be joined as a party in any such suit.
6. **Fiscal Responsibility.** Every contract modification, change order, or contract price adjustment under a construction contract shall be subject to prior approval by the Board; provided, however, that with respect to the validity, as to the contractor, of any executed contract modification, change order or adjustment in contract price which the contractor has reasonably relied upon, it shall be presumed that there has been compliance with the provisions of this subsection.

PART 10 - PROTESTS AND DISPUTES

10.1 PROTESTS TO THE MANAGING DIRECTOR

1. General

- a. Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Managing Director. The protest shall be received by the Managing Director in writing within ten (10) days after such aggrieved person who knows or should have known of the facts giving rise thereto. Managing Director shall consider all protests or objections to the award of a contract, whether submitted before or after award. The written protest shall state fully the factual and legal grounds for the protests;
- b. Other persons, including bidders, involved in or affected by the protest shall be given notice of the protest and its basis in appropriate cases. These persons shall also be advised that they may submit their views and relevant information to the Managing Director within a specified period of time. Normally, the time specified will be one (1) week;
- c. The Managing Director shall decide the protest within fifteen (15) calendar days after all interested parties have submitted their views unless he or she certifies that the complexity of the matter requires a longer time, in which event he or she shall specify the appropriate longer time;
- d. When a protest, before or after award, has been appealed to the Appeal Committee, as provided in these procedures, and the Managing Director is requested to submit a report, the Managing Director should include with his report a copy of:
 - (i) the protest;
 - (ii) the bid submitted by the protesting bidder and a copy of the bid of the bidder who is being considered for award, or whose bid is being protested;
 - (iii) the solicitation, including the specifications on portions relevant to the protest;

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- (iv) the abstract of offers or relevant portions;
 - (v) The Managing Director's signed statement setting forth findings, actions, and recommendations and any additional evidence or information deemed necessary in determining the validity of the protest. The statement shall be fully responsive to the allegation of the protest. If the award was made after receipt of the protest, the Managing Director's report will include the determination prescribed in subparagraph (2)(c) below.
- e. Since timely action on protests is essential, they should be handled on a priority basis. Upon receipt of notice that an appeal from the Managing Director's decision has been taken to the Appeal Committee, the Managing Director shall immediately begin compiling the information necessary for a report as provided in subsection (d) above.

2. Protests Before Award.

- a. When a proper protest against the making of an award is received, the award will be withheld pending disposition of the protest. The bidders whose bids might become eligible for award shall be informed of the protest. In addition, those bidders shall be requested, before expiration of the time for acceptance of their bids, to extend the time for acceptance to avoid the need for re-advertisement. In the event of failure to obtain such extensions of bids, consideration shall be given to proceeding with an award under subparagraph (b) below.
- b. When a written protest is received, award shall not be made until the matter is resolved, unless the Contracting Officer determines that:
 - (i) the materials and services to be contracted for are urgently required;
 - (ii) delivery or performance will be unduly delayed by failure to make award promptly; or
 - (iii) a prompt award will be advantageous to the Bureau.
- c. If award is made under subparagraph (b) above, the Contracting Officer shall document the file to explain the need for an immediate award. The

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Contracting Officer also shall give written notice to the protestor and others concerned of the decision to proceed with the award.

3. **Protests After Award**

Although persons involved in or affected by the filing of a protest after award may be limited, in addition to the Managing Director at least the contractor shall be furnished the notice of protest and its basis in accordance with subparagraph (1)(b) above. When it appears likely that an award may be invalidated and a delay in receiving the supplies or services is not prejudicial to the Bureau's interest, the Contracting Officer should consider seeking actual agreement with the contractor to suspend performance on a no-cost basis.

4. **Computation of Time:**

- (a) Except as otherwise specified, all "days" referred to in this part are deemed to be working days of the Bureau. The term "file" or "submit" except as otherwise provided refers to the date of transmission.
- (b) In computing any period of time prescribed or allowed by these procedures, the day of the act or event from which the designated period of time begins to run shall be not included.

10.2 APPEALS OF MANAGING DIRECTOR'S DECISION TO THE BOARD

- 1. **Jurisdiction; Exhaustion of Remedies.** A written appeal to the Appeal Committee from a decision by the Managing Director may be taken provided that the party taking the appeal has first submitted a written protest to the Managing Director as provided in section 10.1 of these Procedures, and the Managing Director has denied the protest or has failed to act on the protest within the time provided for in section 10.1(1)(c) above.
- 2. **Form of Appeal.** No particular form of pleading is required for filing an appeal to the Appeal Committee. The appeal shall, however;
 - (a) include the name and address of the appellant;
 - (b) identify the name and number of the solicitation of contract;

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- (c) contain a concise, logically arranged, and direct statement of the grounds for appeal; and
 - (d) specifically request a ruling by the Appeal Committee.
3. **Time for Filing Appeal.** An appeal from the Managing Director's decision must be received by the Appeal Committee not later than ten (10) days after the appellant receives the decision of the Managing Director, or, in the event that the Managing Director has not decided the protest within ten (10) days from the date that he should have decided the protest pursuant to section 10.1(1)(c) above. Any appeal received after these time limits shall not be considered by the Appeal Committee unless good cause is shown or unless the Appeal Committee determines that the appeal presents issues significant to procurement practices that are not outweighed by the detriment to the Bureau should the appeal be considered.
4. **Notice of Protest, Submission of Managing Director's Report and Time for Filing of Comments on Report.**
- (a) The Appeal Committee shall notify the Managing Director in writing within one (1) day of the receipt of an appeal, requesting the Managing Director to give notice of the appeal to the contractor if award has been made or, if no award has been made, to all bidders or proposers who appear to have a substantial and reasonable prospect of receiving an award if the appeal is denied. The Managing Director shall be requested to furnish, in accordance with Section 10.1(1)(b) of these Procedures, copies of the protest and appeal documents to such parties with instructions to communicate further directly with the Appeal Committee.
 - (b) The Appeal Committee shall request the Managing Director to submit a complete report on the appeal to the Appeal Committee as expeditiously as possible (generally within 25 working days) in accordance with Section 10.1(1)(d) of these Procedures and to furnish a copy of the report to the appellant and other interested parties as defined in Section 10.1(1)(b).
 - (c) Comments on the Managing Director's report shall be filed with the Appeal Committee within ten (10) days after the Appeal Committee receipt of the report, with a copy of other interested parties. Any rebuttal an appellant or interested party may care to make shall be filed with the Appeal Committee within five (5) days after receipt of the comments to

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which rebuttal is directed, with a copy to the appellant, and interested parties, as the case may be.

- (d) The failure of an appellant or any interest party to comply with the time limits stated in this section may result in resolution of the appeal without consideration of the comments untimely filed.
- 5. **Withholding of Award.** When an appeal has been filed before award, the Contracting Officer will not make an award prior to resolution of the protest except as provided in this section. In the event the Contracting Officer determines that award is to be made during the pendency of an appeal, the Contracting Officer will notify the Appeal Committee.
- 6. **Furnishing of Information on Protests.** The Appeal Committee shall, upon request, make available to any interested party information bearing the substance of the appeal which has been submitted by interested parties, except to the extent that withholding of information is permitted or required by law or regulation. Any comments thereon shall be submitted within a maximum of then (10) days.
- 7. **Time for Submission of Additional Information.** An additional information requested by the Appeal Committee from the Appellant or interested parties shall be submitted no later than five (5) days after the receipt of such request. If it is necessary to obtain additional information from the Managing Director, the Appeal Committee will request that such information be furnished as expeditiously as possible.
- 8. **Conference.**
 - (a) A conference on the merits of the appeal with the Appeal Committee may be held at the request of the appellant, any other interested party, or the Managing Director. Request for a conference should be made prior to the expiration of the time period allowed for filing comments on the agency report. Except in unusual circumstances, requests for a conference received after such time will not be honored. The Appeal Committee will determine whether a conference is necessary for resolution of the appeal.
 - (b) Conference normally will be held prior to expiration of the period allowed for filing comments on the agency report. All interested parties shall be invited to attend the conference. Ordinarily, only one conference will be held on an appeal.

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- (c) Any written comments to be submitted and as deemed appropriated by the Appeal Committee as a result of the conference must be received by the Appeal Committee within five (5) days of the date on which the conference was held.
9. **Time for Decision; Notice of Decision.** The Appeal Committee shall, if possible, issue a decision on the appeal within twenty-five (25) days after all information necessary for the resolution of the appeal has been received. A copy of the decision shall immediately be mailed or otherwise transmitted to the appellant, other participating parties, and the Managing Director.
10. **Request for Reconsideration.**
- (a) Reconsideration of a decision of the Appeal Committee may be requested by the appellant, any interested party who submitted comments during consideration of the protest, and the Managing Director. The request for reconsideration shall contain a detailed statement of the factual and legal grounds upon which reversal or modification is deemed warranted, specifying any errors of law made or information not previously considered.
 - (b) Request for reconsideration of a decision for the Appeal Committee shall be filed not later than ten (10) days after the decision. The term "filed" as used in this section means receipt by the Appeal Committee.
 - (c) A request for reconsideration shall be subject to these bid protest procedures consistent with the need for prompt resolution of the matter.

10.3 REMEDIES:

1. **Remedies Prior to Award.** If prior to award the Managing Director or the Appeal Committee determines that a solicitation or proposed award of a contract is in violation of law or regulation, then the solicitation or proposed award shall be:
- (a) cancelled; or
 - (b) revised to comply with law or regulation.

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2. **Remedies After an Award.** If after an award the Managing Director or the Appeal Committee determines that a solicitation or award of a contract is in violation of law or regulation, then:
 - (a) if the person awarded the contract has not acted fraudulently or in bad faith:
 - (i) the contract may be ratified and affirmed, provided it is determined that doing so is in the best interests of the Bureau, or
 - (ii) the contract may be terminated and the person awarded the contract shall be compensated for the actual expenses reasonably incurred under the contract, plus a reasonable profit, prior to termination.
 - (b) if the person awarded the contract has acted fraudulently or in bad faith:
 - (i) the contract may be declared null and void; or
 - (ii) the contract may be ratified and affirmed if such action is in the best interests of the Bureau, without prejudice to the Bureau's rights to such damages as may be appropriate.
3. **Finality of Findings of Fact by the Appeal Committee.** A determination of an issue of fact by the Appeal Committee under these Procedures shall be final and conclusive unless arbitrary, capricious, fraudulent, or clearly erroneous.

10.4 EFFECTIVE DATE

All protests as to the manner of bidding, the failure to properly award a bid, the failure of Bureau to contract with a business after bidding, or the cancellation of bids which may or may not be the subject of lawsuit but have not reached final judgment as of the effective date of these regulations shall be heard in accordance with this Part upon the request of the actual or prospective bidder, offeror, or contractor who is aggrieved.

10.5 DISPUTES

1. Any dispute between the Bureau and a contractor relating to the performance, interpretation of a compensation due under a contract, which is the subject of

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these regulations, must be filed in writing with the Managing Director within ten (10) calendar days after knowledge of the facts surrounding the dispute.

2. When a claim by or against a contractor cannot be satisfied or settled by mutual agreement and a decision on the dispute is necessary, the Managing Director shall review the facts pertinent to the dispute, secure necessary legal assistance and prepare a written description that shall include:
 - (a) description of the dispute;
 - (b) reference to pertinent contract terms;
 - (c) statement of the factual areas of disagreement or agreement; and
 - (d) statement of the decision as to the factual areas of disagreement and conclusion of the dispute with any supporting rationale.
3. **Appeals.** The Appeal Committee shall review and render a decision on an appeal from an adverse decision timely taken by a contractor. The Appeal Committee may require a hearing or that information be submitted on the record, in his discretion. The Appeal Committee may affirm, reverse or modify the decision or remand it for further consideration.
4. **Duty to Continue Performance.** A contractor that has a dispute pending before the Managing Director or an appeal before the Appeal Committee must continue to perform according to the terms of the contract and failure to so continue shall be deemed to be a material breach of the contract unless he obtains a waiver of this provision by the Appeal Committee.

PART 11 - ETHICS IN CONTRACTING

11.1 DEFINITION OF TERMS

1. **"Confidential Information"** means any information which is available to an employee only because of the employee's status as an employee of the Bureau and is not a matter of public knowledge or available to the public on request.

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2. "**Conspicuously**" means written in such special or distinctive form, print or manner that a reasonable person against whom it is to operate ought to have noticed it.
3. "**Direct or Indirect Participation**" means involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standards, rendering of advice, investigation, auditing or in any other advisory capacity.
4. "**Financial Interest**" means:
 - (a) ownership of any interest or involvement in any relationship from which or as a result of which, a person within the past year has received or is presently or in the future entitled to receive compensation; or
 - (b) holding a position in a business such as an officer, director, trustee, partner, employee or the like or holding any position of management.
5. "**Gratuity**" means a payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or proposed, unless consideration of substantially equal or greater value is received.
6. "**Immediate Family**" means spouse, children, parents, brothers, and sisters.

11.2 POLICY

The employees of the Bureau shall discharge their duties impartially so as to:

1. insure fair competitive access to Bureau procurement by reasonable contractors; and
2. conduct themselves in a manner as to foster public confidence in the integrity of the Bureau.

11.3 GENERAL STANDARDS

1. **Board Members and Employees.** Any attempt to realize personal gain by conduct inconsistent with the proper discharge of the Board members or employee's duties is a breach of a public trust. In order to fulfill this ethical

standard, Board members and employees must meet the requirements of these regulations.

2. **Contractors.** Any effort to influence any Bureau Board member or employee to breach the standards of ethical conduct set forth in these regulations is also a breach of ethical standards

11.4 NO FINANCIAL INTERESTS

1. All Board members shall disclose to the Board any financial interest, direct or indirect, in any company which has submitted a proposal or bid being considered for award by the Board.
2. No Board member shall vote for the award of any contract in which the member has an ownership interest in the company to which the contract may be awarded.
3. No employee of the Bureau shall participate in the negotiations for sale, purchase, contract, transaction entered into by the Bureau if the employee may receive a direct benefit therefrom.

11.5 GRATUITIES AND KICKBACKS

1. **Gratuities.** It shall be a breach of ethical standards for any person to offer, give or agree to give any Board member or employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract or to any solicitation or proposal therefor.
2. **Kickbacks.** It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith as an inducement for the award of a subcontractor or order.

11.6 PROHIBITION AGAINST CONTINGENT FEES

1. **Contingent Fees.** It shall be a breach of ethical standards for a person to be retained or to retain a person to solicit or secure Bureau contracts upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.
2. **Representation of Contractor.** Every person, before being awarded a Bureau contract, shall represent, in writing that such person has not retained anyone in violation of this section. Failure to do so constitutes a breach of ethical standards.

11.7 RESTRICTIONS ON EMPLOYMENT OF PRESENT AND FORMER BOARD MEMBERS OR EMPLOYEES

1. **Present Board Members or Employees.** It shall be a breach of ethical standards for any Board Member or employee to participate in the decision to award a contract to a person and be the employee or agent of that person seeking to contract with the Bureau.
2. **Restrictions on Former Board Members or Employees in Matters Connected with their Former Duties.**

It shall be a breach of ethical standards for any former Board member or employee knowingly to act as a principal or as an agent for anyone other than the Bureau, in connection with any:

- (i) judicial or other proceeding, application, request for a ruling or other determination.
- (ii) contract;
- (iii) claim; or
- (iv) charge or controversy

in which the Board member or employee participated personally and substantially through decision, approval, disapproval, recommendation, rendering of advice, investigation or otherwise while a Board member or employee, where the Bureau is a party or has a direct or substantial interest.

11.8 USE OF CONFIDENTIAL INFORMATION

It shall be a breach of ethical standards for any Board member or employee or former Board member or employee to knowingly use confidential information for actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

11.9 COLLUSION BY BIDDERS

Collusion or secret agreements between bidders for the purpose of securing an advantage to the bidders against the Bureau in the awarding of contracts is prohibited. The Board may declare the contract void if it finds sufficient evidence after a contract has been let that the contract was obtained by a bidder or bidders by reason of collusive or secret agreement among the bidders to the disadvantage of the Bureau.

11.10 AUTHORITY TO DEBAR OR SUSPEND

- 1 **Bureau.** After reasonable notice to the person involved and reasonable opportunity for the person to be heard under Part 10 of these Regulations the Managing Director after consultation with the Board and the Attorney, shall have authority to debar a person for cause from consideration for award of contracts. The debarment shall not be for a period of more than three (3) years. The Managing Director, after consultation with the Board and the Attorney, shall have authority to suspend a person from consideration for award of contracts if there is cause for suspension. The suspension shall not be for a period exceeding three (3) months.
2. **Causes for Debarment or Suspension.** The causes for debarment or suspension include the following:
 - (a) conviction for commission of a criminal offense in an incident to obtain or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract;
 - (b) conviction under Commonwealth or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, violation of the Consumer Protection Act (4 CMC §5101 et seq.), violation of any unfair business practices as prescribed by 4 CMC §5202, or any other offense indicating a lack of business integrity or

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business honesty which currently, seriously and directly affects its responsibility as a government contractor;

(c) violation of contract provisions, as set forth below, of a character which is regarded by the Managing Director to be so serious as to justify debarment action:

(i) deliberate failure without good cause to perform in accordance with the specifications within the time limits provided in the contract; or

(ii) a recent record of failure to perform or of unsatisfactory performance in accordance with the terms of one or more contracts; provided that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered a basis for debarment.

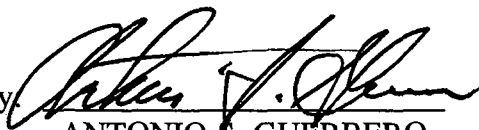
(d) any other cause that the Managing Director determines to be so serious and compelling as to affect responsibility as Bureau contractor, including debarment by any other governmental entity: and

(e) for violation of any of the ethical standards set forth in Section 11.

3. **Decision.** The Managing Director shall issue a written decision to debar or suspend. The decision shall state the reasons for the action taken.

4. **Notice of Decision.** A copy of the decision shall be mailed or otherwise furnished immediately to the debarred or suspended person.

Certified by



ANTONIO S. GUERRERO
Chairman, Board of Directors

Date: October 20, 1994

BOARD OF EDUCATION
NOTICE OF PROPOSED AMENDED POLICIES

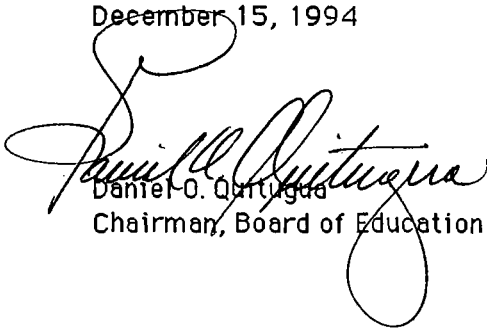
The Board of Education, Commonwealth of the Northern Mariana Islands, hereby notifies the general public of its intention to adopt certain proposed policies. The new and proposed policies, which would have the force and effect of law, are promulgated pursuant to the authority provided by the Education Act of 1988 and the Administrative Procedures Act.

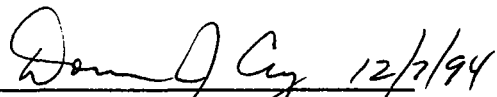
The policies involve the following subject area:

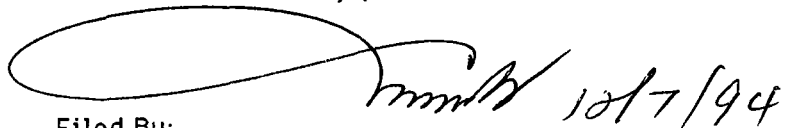
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|---------------|-----|---------------------------------------|
| 1. New Policy | 416 | Performance Standards, Language Arts |
| 2. New Policy | 417 | Performance Standards, Math |
| 3. New Policy | 418 | Performance Standards, Science |
| 4. New Policy | 419 | Performance Standards, Social Studies |

The text of the proposed policy are published following this notice. Anyone interested in commenting on the policies may do so by submitting comments in writing to the Chairperson, Board of Education, P.O. Box 1370 CK, Saipan, MP 96950 within thirty days of the date of publication of this issue of the Commonwealth Register.

December 15, 1994


Daniel O. Quintana
Chairman, Board of Education

Received By:  12/7/94
Donna Cruz, Governor Office


Filed By: _____
Soledad B. Sasamoto
Registrar of Corporations

BOARD OF EDUCATION

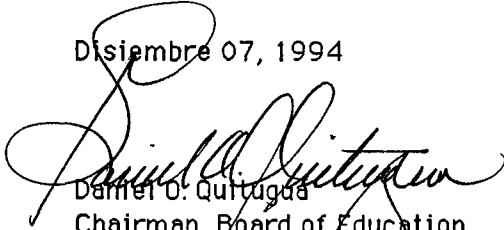
NUTISIA POT I MANNUEBU NA POLICY

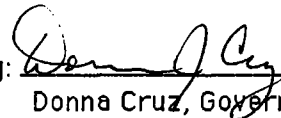
I Board of Education, Commonwealth of the Northern Mariana Islands, ha emfotma i pupbliku pot i entension-ña na para u fanadapta nuebu na amendasion para policies. I nuebu na policies u gai fuetsa taiguihi ha i lai ni macho'gue sigun aturidat i Education Act of 1988 yan i Administrative Procedures Act.


1. Nuebu Policy 416 Performance Standards, Language Arts
2. Nuebu Policy 417 Performance Standards, Math
3. Nuebu Policy 418 Performance Standards, Science
4. Nuebu Policy 419 Performance Standards, Social Studies

I intension i ma amenda na amendasion yan i nuebu na policies siempre u fan mapublika huyong despues di malaknos-ña este na notisia. Hayi na petsona malago' mama'tinas rekomendasion pot este siha na policies, siña ha tuge' papa' ya u submiti halom gi Chairperson, Board of Education, P.O. Box 1370 CK, Saipan, MP 96950 gi halom trenta (30) dias despues di mapublika huyong este na nutisia gi Commonwealth Register.

Disiembre 07, 1994


Daniel O. Quitugua
Chairman, Board of Education

Received By:  12/7/94
Donna Cruz, Governor Office


Filed By: _____
Soledad B. Sasamoto
Registrar of Corporations

BOARD OF EDUCATION

ARONGORONG REEL FFEERUL ALLEGH

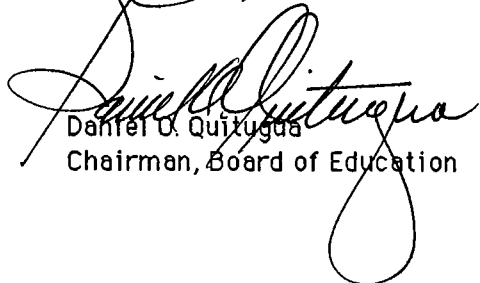
Schóól Board of Education, mellól Commonwealth of the Northern Mariana Islands, rekke arongaar towlap reel mángemángiir igha rebwe adaptááilil allégh kka e efféetá. E pwal yoor bwángil me allégh nge re bwal féerú sángi bwángil me ailéewal Education Act of 1988 me Administrative Procedures Act.

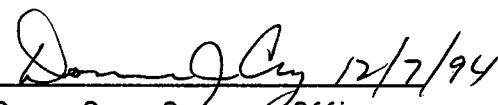
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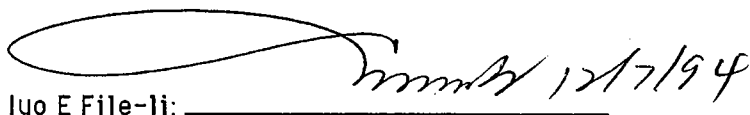
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|----------------------|-----|--|
| 1. <u>New Policy</u> | 416 | <u>Performance Standards, Language Arts</u> |
| 2. <u>New Policy</u> | 417 | <u>Performance Standards, Math</u> |
| 3. <u>New Policy</u> | 418 | <u>Performance Standards, Science</u> |
| 4. <u>New Policy</u> | 419 | <u>Performance Standards, Social Studies</u> |

Owtol allégh yeel nge ebwe toowow mwiril arongorong yeel. Iyo e mwuschál bwe atotoolong meeta tipal me mángemángil nge ebwe ischiitiw nge aa afanga ngáli Chairperson, Board of Education, P.O. Box 1370 CK, Saipan, MP 96950. Llól eliigh rál sángi igha e toowow arongorong yeel llól Commonwealth Register.

Disembre 15, 1994.


Daniel O. Quiyugua
Chairman, Board of Education

Iyo E Risibiiy:  12/7/94
Donna Cruz, Governor Office

Iyo E File-li:  12/7/94
Soledad B. Sasamoto
Registrar of Corporations

LANGUAGE ARTS

What should all students in the CNMI Public School System know and be able to do?

All students in the CNMI Public School System will know and be able to communicate effectively to express and meet personal and social needs in order to cope with changes in a technological and multi-cultural world. They will be able to use language as an effective tool for learning in the different disciplines; be critical, analytical and responsible in speech and writing. They will also understand and appreciate literature as an expression of the human imagination and as a transmitter of culture and values.

All students in grades K-4 will:

- Build upon the language skills that have been developed within the home and the community.
- Develop skills in more than one language.
- Listen and respond thoughtfully to a range of messages conveyed by others.
- Read a variety of texts for a variety of purposes, and employ different strategies for dealing with unfamiliar words.
- Understand and appreciate what they read.
- Learn the symbolic conventions of written language.
- Develop an understanding of formal conventions of writing.
- Use a variety of sources of knowledge in writing.
- Use oral and written language for different functions and uses, and as a tool for learning.

All students in grades 5-8 will:

- Understand and discuss the features of effective communication.
- Listen and respond thoughtfully to a range of messages conveyed by others.
- Present ideas clearly adapting language and strategies to situation and audiences.
- Engage productively in discussions to clarify thoughts; to explore issues, feelings, and experiences; and to extend understanding.
- Understand and appreciate what they read.

- Critically analyze and evaluate what they read.
- Use appropriate reading strategies to enhance their overall comprehension.
- Read a variety of texts for a variety of purposes.
- Make strategic use of writing process activities.
- Understand and use criteria for effective writing.
- Understand the responsibilities writers assume in selecting and portraying information and experiences.

All students in grades 9-12 will:

- Use and develop the indigenous language as they become competent users of Global English.
- Communicate effectively to a range of audiences for a variety of purposes.
- Engage in a range of technological forms of communication.
- Understand and make thoughtful use of the forms and features of language that vary within and across different speakers, cultural communities and contexts.
- Synthesize and integrate information from different sources.
- Read and understand a rich variety of texts.
- Make strategic use of writing process activities.
- Write in a variety of forms for a variety of audiences.
- Become active, constructive and critical members of a community of readers and writers.
- Use oral and written language as a tool to take charge of one's life and to function as a productive citizen.

MATH

What should all students in the CNMI Public School System know and be able to do?

All students of the CNMI Public School System will know and be able to be mathematically literate, knowledgeable, capable, caring and will see and value connections between mathematics and other disciplines, as well as real world situations. They will learn to use technology for learning and investigating mathematics, and will be confident in their ability to communicate and reason mathematically. They will become mathematics problem solvers.

All students in grades K-4 will:

- Develop and apply strategies to solve a wide variety of problems.
 - Represent, discuss, listen, write, and read mathematically.
 - Justify solutions, thinking processes, and conjectures in a variety of ways.
 - Recognize relationships among different topics in mathematics, in other curricular areas, and in daily life.
 - Recognize and work comfortably with numbers, conceptualize place value, understand the meaning of fractions and decimals and estimate quantities.
 - Make judgments about the reasonableness of computation results and of proposed solutions to numerical problems.
 - Investigate, experiment, and explore geometry and measurement with physical materials.
 - Collect and organize statistical data, explore the concept of chance, recognize patterns and describe and use variables to express relationships.

All students in grades 5-8 will:

- Use a wide variety of strategies to solve multi-step and non routine problems
 - Read, discuss and write about mathematics ideas to reflect on and clarify their own thinking.
 - Construct valid argument in problem settings and evaluate the arguments of others.

- View mathematics as an integrated whole and to acknowledge its relevance and usefulness both in and out of school.
- To generalize and describe patterns and functions in many ways and to explore the relationships among them.
- Explore algebraic concepts in an informed way to build a concrete foundation.
- Use statistical methods to describe, analyze, evaluate, and make decisions.
- Create experimental and theoretical models of situations involving probabilities.
- Understand and apply geometric properties and relationships.
- Estimate, make and use measurement to describe and compare.

All students in grades 9-12 will:

- Solve real-world algebra problems.
- Reflect upon and clarify their thinking about mathematical ideas and relationships orally and in writing.
- Use inductive and deductive reasoning to reinforce and extend logical reasoning skills.
- Explore connections among a problem situation, its model as a function in symbolic form, and the graph of that function.
- Model real world phenomena with a variety of functions.
- Use skills in visualization, pictorial representation and the application of geometric ideas to describe and answer questions about natural, physical and social phenomena.
- Use trigonometric functions and circular functions; use calculators and graphing utilities to solve equations and inequalities.
- Draw and construct statistical inferences from charts, tables, graphs that summarize data from real world situations.
- Use experimental or theoretical probability to represent and solve problems involving uncertainty.
- Represent problem situations using discrete structures such as finite graphs, matrices and sequences.
- Explore calculus concepts from both a graphical and a numerical perspective.
- Develop an understanding and appreciation of mathematics in its underlying structure independent of the technical vocabulary and symbolism.

SCIENCE

What should all students in the CNMI Public School System know and be able to do?

All students of the CNMI Public School System will know and be able to be scientifically literate, knowledgeable, capable, caring and able to use inquiry and other scientific thinking skills, such as observation, measurement, inference and investigation. They will understand basic fundamental concepts that cut across scientific disciplines such as organization, change, systems, scale, models, diversity structure and function.

They will have a solid grasp of the most important content in the traditional scientific disciplines which include: Matter, Energy, Motion and Force, Planet Earth, Oceans and Land, Universe Environment, and the Human Organism. They will learn how scientific ideas and discoveries have evolved and matured through history. They will understand the relationship between science and technology, and the role of technology in shaping the environment and human society. They will apply scientific knowledge, values, and processes to weigh personal and social issues, solve real problems and make responsible decisions.

All students in grades K-4 will:

- Ask for information to answer a question.
- Communicate clearly about observations, investigations, experiments, and make simple predictions.
 - Understand properties of objects and/or materials, position and motion of objects and forms of energy; heat, light, electricity and magnetism.
 - Understand characteristics of organisms, life cycles, environments of Earth, materials, and objects in the sky.
 - Understand characteristics and needs of populations, types of resources in the CNMI, and change in environments.
 - Use a basic problem-solving method to address an environmental/societal issue in the CNMI:
 - State a problem;
 - design a solution;
 - evaluate the solution; and
 - communicate problem, design and solution.

- Understand scientific inquiry, science and technology as a human endeavor (physical and social aspects of growth and learning).

- Understand how to manage personal time, money, and competing priorities and interests.

All students in grades 5-8 will:

- Design and conduct investigations using appropriate tools and technologies to gather, analyze and interpret data.

- Construct explanations and models using evidence, think critically and logically about the relationship between evidence and explanation.

- Recognize and analyze alternative explanations and procedures, and communicate scientific processes and explanations.

- Understand properties of matter, motions, changes and transformations of energy.

- Understand structure and function in living systems, reproduction, heredity and variation, diversity and adaptations of organisms, populations and interdependence.

- Understand the interactions and cycles in the Earth's systems (oceans and land), and its relationship to the Solar System.

- Illustrate the process of technological design and relate its connections with science and other subject areas.

- Evaluate the populations, resources and environments in the CNMI and in the world, and discuss its natural hazards, technology, risks and benefits.

All students in grades 9-12 will:

- Identify the questions and concepts that guide scientific investigations.

- Design and conduct a full scientific investigation, using technology to improve investigations and communication.

- Communicate and defend a scientific argument and analyze a historical or contemporary scientific inquiry.

- Understand structure of matter, chemical interactions, forces and motion, conservation and transmission of energy.

- Understand the diversity of organisms, cell, heredity, matter, energy, organization of living systems, evolution of living systems, populations and interdependence.

- Understand matter and energy in the Earth's system, and its relation to the universe.

- Understand population growth, natural resources, environmental degradation, natural and human-induced hazards, community health, global changes, and public policies.

- Connect and relate interactions, similarities, and differences between science and technology.

- Use open inquiry, scientific knowledge and explanations, habits of mind, and the revolutions in the history of science to understand self, society and the world.

- Demonstrate a set of attitudes and values, including honesty, curiosity, humility, respect, determination, positiveness, leadership, open-mindedness and skepticism in evaluating claims and arguments.

SOCIAL STUDIES

All students of the CNMI Public School System will know and be able to explore, understand and communicate about the complex interconnections between people, environment, past, present and future through the perspective of the Chamorro/Refalawasch and the views of others.

They will be able to examine and relate the Social Studies to other Social Sciences and the Humanities through meaningful experiences. They will be able to recognize and understand the importance and impact of a developing multicultural and global community.

All students in grades K-4 will:

- **Develop respect and take pride in the cultural heritage of Chamorro/Refalawasch and others.**
 - **Actively participate in the community with responsibility.**
 - **Understand CNMI as a social, economic, and political region.**
 - **Explore concepts such as change, location, directions, diversity, justice, power, and compromise.**
 - **Apply technology in learning, and communicate about and learn how technology and media affect people.**

All students in grades 5-8 will:

- **Explore connections between culture, language, history of the CNMI, and the world.**
 - **Understand the change and continuity of physical/social, historical, and political relationship with the global community.**
 - **Engage in responsible social, cultural, and political involvement locally and globally.**
 - **Understand traditional ownership and modern alienation of lands.**
 - **Identify local and regional geographic dimension, and use maps, charts, graphs, tables, and appropriate technology to display data.**

All students in grades 9-12 will:

- **Participate in self-initiated, meaningful community service to demonstrate social and global responsibility.**

- Explore and critically analyze the political status of island nations and other former colonies.
- Be familiar with and understand the impact of the CNMI environment, government, and current events and issues.
- Understand the relationship between the CNMI and U.S. Constitutions in light of the Covenant to establish political union between both entities.
- Understand the local and global patterns of physical and cultural characteristics, such as earth-sun relationships, atmosphere and oceanic circulations, land forms, climate, population, transportation and communication, economic links, and cultural diffusion.
- Use maps and other physical geography data for geographical analysis.
- Choose and apply appropriate technology to support lifelong learning.



Department of Finance

Office of the Director

Commonwealth of the Northern Mariana Islands
P.O. Box 5234 CHRB
Saipan, MP 96950

Cable Address
Gov. NMI Saipan
Phone: 664-1100
Facsimile: 664-1115

NOTICE OF PROPOSED REGULATIONS DEPARTMENT OF FINANCE

GROUP HEALTH INSURANCE PROGRAM

REASON FOR ADOPTION. The public interest requires adoption of these regulations upon fewer than 30 days notice. The Group Health Insurance Program was established to be self funding, but the total premiums no longer cover the cost of the benefits provided by the program and deficits are being subsidized by the CNMI general fund. The Group Health Insurance Program regulations are needed to increase the employees contribution rates so that program costs are covered by total contributions.

CONTENTS. The Group Health Insurance Program regulations provide for new employee rates as indicated in the "Enrollment Information For the CNMI Group Health Insurance Program," page 21, of the *Group Health Insurance Program* brochure.

PUBLIC COMMENT. It is the intent of the Secretary of Finance to adopt the regulations as permanent regulations pursuant to 1 CMC §9104(a)(1) and (2). The regulations are being published as proposed regulations and the public is provided an opportunity to comment on the proposed regulations. Comments on the proposed Group Health Insurance Program regulations may be sent to the Secretary of Finance, P.O Box 5234, Capitol Hill, Saipan, MP 96950.

AUTHORITY. The Secretary of Finance is authorized to promulgate these regulations pursuant to 1 CMC §2557.

Maria D. Cabrera, Secretary
Department of Finance

12/12/94

Date

Soledad B. Sasamoto
Registrar of Corporations

12/12/94


Date


Received by Governor's Office By:

12/12/94
Date

CERTIFICATION: I, Maria D. Cabrera, Secretary of Finance, hereby certify and declare under penalty of perjury, that the proposedd Group Health Insurance Program regulations are a true, complete and correct copy of such regulation.

DATED at Saipan, CNMI: 12/12/94


Maria D. Cabrera, Secretary
Department of Finance



Department of Finance

Office of the Director

Commonwealth of the Northern Mariana Islands
P.O. Box 5234 CHRB
Saipan, MP 96950

Cable Address
Gov. NMJ Saipan
Phone: 664-1100
Facsimile: 664-1115

NUTISIA PUT I MAPROPOPONI NA REGULASION DIPATTAMENTON FAINANSIAT

REGULASION GROUP HEALTH LIFE INSURANCE OSIONO PROGRAMAN INSURANCE HINEMLO' PARA GURUPU

RASON PUR ADOPTION: I interes pupbliku ha nisisita i ma'adaptan-ñiha este siha na regulasion gi menos di trenta (30) dias na nutisia. Guaha unos kuantu engkabukao siha na kausa manmasusedi knorespetu put i nisisidat siha para i Group Health Insurance osino Programan Insurance Hinemlo' para Gurupu. I regulasion Group Health Insurance osino Programan Insurance Hinemlo' para Gurupu manisisariu para u atbisa i pupbliku put i nisisidat siha kosaki siña ma kumple i efisiente na atministrasion todú nisisidat siha para i Group Health Insurance osino Programan Insurance hinemlo' para Gurupu.

SUHETU: I Regulasion Group Health Insurance osino Programan Insurance Hinemlo' para Gurupu ha pribininiyi a'pas para i man nuebu siha na emplehao ni ma'indika gi "Enrollment Information for CNMI Group Health Insurance Program", page 21, pahina gi Programan Group Health Insurance osino Programan Insurance Hinemlo' Para Gurupu na brochure.

KOMENTON PUPBLIKU: I intension i Secretarion Dipattamenton Fainansiat ayu i para u adapta este siha n Regulasion komu petmanente na regulasion sgun gi 1 CMC §9104 (a)(1) yan (2). I regulasion siha manmapupblikika komu i manmapropoñi na regulasion siha. Komento siha put i manmapropoñi na regulasion Group Health Insurance osino Programan Insurance Hinemlo' para Gurupu siña mana'fanhanao guato gi Secretario, Depattamenton Fainansiat, P.O. Box 5234, Saipan, MP 96950.

ATURIDAT: I Secretarion Dipattamenton Fainansiat ma'aturisa para u fat'inas este siha na regulasion sigun gi 1 CMC §2557.

Maria D. Cabrera

Maria D. Cabrera, Secretario
Dipattamenton Fainansiat

12/12/94

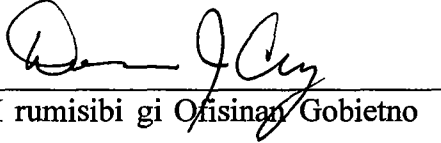
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Soledad B. Sasamoto
Rehistradot Kotparasion Siha

12/12/94

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I rumisibi gi Ofisinar Gobietno

12/12/94

Fecha

SETTEFIKASION

Guahu, si Maria D. Cabrera, Secretarion Dipattamenton Finance, ginen este hu settifika yan deklaracion gi papa' perjury na pena, na regulacion Group Health Insurance osino Programan Insurance Hinemlo' Para Gurupu, komplidu yan dinanche na kipian ayu siha na regulacion.

MA FECHA giya Saipan, CNMI 12/12/94:



Maria D. Cabrera, Secretario
Dipattamenton Fainansiat



Department of Finance

Office of the Director

Commonwealth of the Northern Mariana Islands

P.O. Box 5234 CHRB

Saipan, MP 96950

Cable Address

Gov. NMJ Saipan

Phone: 664-1100

Facsimile: 664-1115

ARONGORONG REEL FFÉÉRÚL ALLÉGH MELLÓL DIPATEMENTOOL FINANCE

ALLEGHUL GROUP HEALTH INSURANCE PROGRAM

BWULUL ADOPTION: Reel ghatchúúr towlap nge e nisisóóriyo bwe rebwe kkáyil adaptááli Allégh kkaal llól eliigh (30) rál sáangi igha e toowow arongorong. Progrómaal Health Insurance yeel nge reféérú bwe ebwe self fund, nge alongal llapal premium kka esaa cover-liilo abwóssul benefit kka sáangi progróoma yeel me dibi ngáre molofit kka fundool CNMI e abwóssuw. Alléghól Progrómaal Group Health Insurance nge e nisisoorio bwe ebwe lapeló milikka schóól angaang rekke abwóssuw reel ebwe pieey total contributions.

ÓWTOL: Alléghúl Progrómaal Group Health Insurance nge e ayoora ngéliin schóól angaang kka re fféelong llapal abwós angaang kka elo llól "Enrollment Information For CNMI Group Health Insurance Program," pape 21, schéél tiliighil Group Health Insurance.

Mángemáng me Tipeer Towlap: Mángmemángil Sehóól iiseg Dipatamnetool Finance bwe ebwe adataáli Allégh yeel ngáre ebwe aléghéléghélé sáangi bwágil me ailéewal 1 CMC §9104 (a)(a) me (2). Allégh kka re adaptááli Nge e ghommwal toowow ngáre fféerúl allégh bwe ebwe ngáleer towlap bwe rebwe atotoolong meta tipeer me mangemángiir reel allégh kkaal. Meangemang me tiip kkaal nge emmwel schagh bwe rebwe ischiitiw nge raa afanga ngáli Sehóól iiseg Dipatamnetool Finance, P.O. Box 5234, Capitol Hill, Saipan, MP 96950.

BWáNG: Sehóól iiseg Dipatamentool Finance nge eyoor bwángil bwe ebwe fféer allégh kkaal sáangi bwangil me ailéewal 1 CMC §2557.

Maria D. Cabrera

Maria D. Cabrera, Sehóól iiseg
Dipatamentool Finance

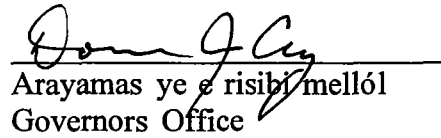
12/12/94

Date



Soledad B. Sasamoto
Registrar of Corporations

12/12/94
Date



Arayamas ye e risibi mellól
Governors Office

12/12/94
Date

APPELúGHÚLÚGH

Ngaang, Maria D. Cabrera, Sehóól iisehi Dipatamentool Finance, I akkapaló bwe milleel nge faal mwutaal perjury, nge ellet, schéshéél kkopiyaal allégh kkaal.

Rááílil ye Ffeer mewóó Seipél 12/12/94

Maria D Cabrera
Maria D. Cabrera, Sehóól iiseh
Dipatamentool Finance

**DEPARTMENT
OF
FINANCE**

GROUP HEALTH INSURANCE PROGRAM REGULATIONS

1. AUTHORITY. These regulations are promulgated pursuant to 1 CMC §2557 which authorizes the Secretary of Finance to promulgate regulations regarding those matters over which the Department of Finance has jurisdiction. The Department of Finance has jurisdiction over the issuance of Group Health Insurance Program under §307 (c), Executive Order 94-3.

2. PROPOSED CHANGES TO "ENROLLMENT INFORMATION FOR THE CNMI GROUP HEALTH INSURANCE PROGRAM" from page 21 of "GROUP HEALTH INSURANCE PROGRAM," brochure:

<u>Type of Enrollment</u>	<u>Cost Biweekly</u>	
Self Only	Total Cost	\$10.72
High Option	Government Pays	<u>5.57</u>
	YOU PAY	\$ 5.15
Self and Family	Total cost	\$28.08
High Option	Government pays	<u>14.60</u>
	YOU PAY	\$13.48
Self Only	Total cost	\$ 6.74
Low Option	Government pays	<u>3.50</u>
	YOU PAY	\$ 3.24
Self and Family	Total cost	\$16.16
Low Option	Government pays	<u>8.40</u>
	YOU PAY	\$ 7.76

to change

Self only High Option	Total cost	\$27.43
	Government pays	<u>5.57</u>
	Employee pays	\$21.86
Self and Family High Option	Total cost	\$71.85
	Government pays	<u>14.60</u>
	Employee pays	\$57.25
Self Only Low Option	Total cost	\$17.25
	Government pays	<u>3.50</u>
	Employee pays	\$13.75
Self and Family low Option	Total cost	\$41.50
	Government pays	<u>8.40</u>
	Employee pays	\$33.10

3. EFFECTIVE DATE. These regulations will be come effective the first pay period after these regulations are adopted, or later as determined by the Secretary of Finance.

**PUBLIC NOTICE OF ADOPTION OF EMERGENCY REGULATIONS REPEALING
AMENDMENTS TO THE ALIEN LABOR RULES AND REGULATIONS AND NOTICE OF
INTENT TO ADOPT THE REPEAL OF THESE AMENDMENTS TO THE ALIEN LABOR
RULES AND REGULATIONS**

EMERGENCY: The agency finds that the public interest requires repeal of the emergency labor regulations, upon less than thirty (30) days notice of regulations, that restricts the issuance and renewal of Labor Identification Certificates to Nonresident workers who cannot speak, read or write the english language. Continuation of the current emergency regulations, requiring nonresident applicants to speak, read, or write the english language is adversely affecting the ability of CNMI businesses to maintain necessary employee levels. These employees represent a large class of prior and current applicants applying for nonresident labor identification certificates. If continued, these regulations will have a detrimental economic effect on the overall welfare of the Commonwealth of the Northern Mariana Islands.

CONTENTS: The Secretary of the Department of Labor and Immigration hereby repeals Section II (B)(3)(h) and Section II (C)(1)(i) of the Alien Labor Rules and Regulations published in Commonwealth Register, vol. 16, no9, at 12371-74, (September 15, 1994) effective date September 7, 1994.

Section II (B)(3)(h) states: A declaration that the nonresident worker can speak, read, or write the English language.

Section II (C)(1)(i) states: Prior to the renewal of any labor identification certificate, the nonresident worker shall execute and provide to the chief of labor, or his designee, a declaration to the effect that the nonresident worker has no existing wage claims against his employer, and that the nonresident can speak, read, or write the english language.

PUBLIC COMMENTS: The repealed emergency regulations are being published and the public is provided an opportunity to comment. All interested persons may submit written data, views, or arguments about the proposed amendments to the Secretary, Department of Labor and Immigration, Airport Road, Saipan MP 96950, on or before December 20, 1994.

AUTHORITY: The Secretary of the Department of Labor and Immigration is authorized to promulgate and repeal regulations pursuant to Executive Order Section 301, 94-3 Reorganization Plan No.2, 1994 and 3 CMC Division 4 Section 4312 B.

Raynaldo M. Cing

RAYNALDO M. CING

Secretary, Department of Labor and Immigration

11/16/94
Date

Concurred:

Froilan C. Tenerio

FROILAN C. TENERIO
Governor.

11/17/94
Date

Soledad B. Sasamoto

SOLEDAD B. SASAMOTO

Filed by Registrar of Corporations

11/17/94
Date

CERTIFICATION

I, Raynaldo M. Cing, the Secretary of Labor and Immigration which is repealing the emergency rules regarding Alien Labor Rules by signature below hereby certify that such repeal of rules are a true, complete and correct copy of the rules formally adopted by the Department of Labor and Immigration.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on the 16th day of November, 1994 at Saipan, Commonwealth of the Northern Mariana Islands.

Raynaldo M. Cing

RAYNALDO M. CING

Secretary, Department of Labor and Immigration

FILED AND RECEIVED AT GOVERNOR'S OFFICE.

Date:

11/17/94

Donna J. Cruz

Donna J. Cruz

NOTICE OF ADOPTION
BOARD OF EDUCATION POLICIES

The Board of Education of the Northern Mariana Islands hereby notifies the general public that it has adopted an amended school policy pursuant to the Education Act of 1988 and the Administrative Procedures Act.

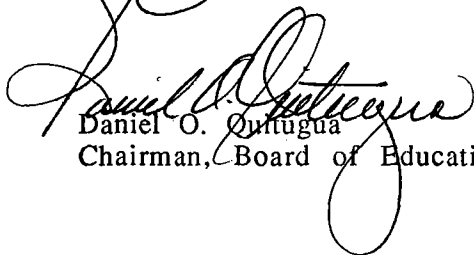
The policy adopted were published in Commonwealth Register Vol.16-No.8, Vol.16-No.9 & Vol.16-No.10 (Aug. Sept. & Oct. 15, 1994) in proposed form for public comment. The policy adopted is:

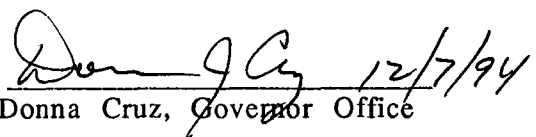
1. Amend. Policy 503 Teacher Certification
2. Amend. Policy 506 Education & Training Educational Leave
3. Amend. Policy 703.4 Fundraising
4. Amend. Policy 1002.3 Travel/General Rules on Travel
4. Amend. PSSPRR 7105 Leave with Pay
5. Amend. PSSPRR 7107 Leave without Pay
6. Amend. PPSRR 3203(C) Non-Certified Appointment
7. Amend. PPSRR 3203(F&G) Types of Appointments
8. Amend. PPSRR 3206 Reinstatement
9. Amend. PPSRR 3401(A) Seperation not Involving Personal Cause
10. Amend. PPSRR 4211 Reallocation/Reclassification of Position of Higher Pay
11. Amend. PPSRR 4213(A) Within-Grade Increase
12. Amend. PPSRR 4215(A) Overtime Compensation, Compensatory Time & Control
13. Amend. PSSPRR 7105 Leave with Pay
14. Amend. PPSRR 7105(L) Lump Sum on Vacation Pay


Copy of the policy may be obtained from the Office of the Comissioner of Education, Public School System, Lower Base, Saipan, MP 96950.

In accordance with 1 CMC Sec. 9105(b), the adopted policy shall take effect ten (10) days after the date of publication of this Commonwealth Register issue.

December 15, 1994


Daniel O. Quiñigua
Chairman, Board of Education

Received By:  12/7/94
Donna Cruz, Governor Office


Filed By: _____
Soledad B. Sasamoto
Registrar of Corporations

NUTISIA PUT MA ADAPTAN
BOARD OF EDUCATION POLICIES

I Board of Education gi halom i Northern Mariana Islands ginen este ha nutitisia i publiku na esta manadapta nuebu yan amendasion para areklamento eskuela sigun i ginaga'gao i Education Act of 1988 yan i Administrative Procedures Act.

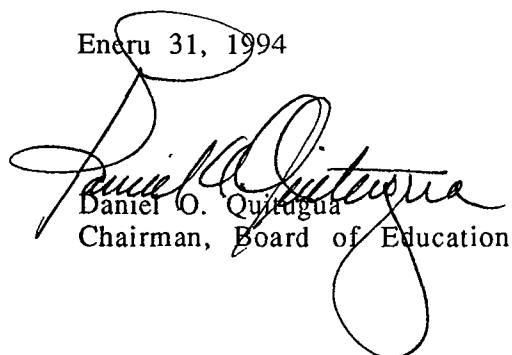
I areklamento ni manma'adapta manmapublika huyong gi Commonwealth Register Vol. 15, No. 10 (Agosto, Septiembre, yan Octubre 15, 1994) gi fotman i mapropoñi para i publiku. Estague' siha i sigieme na manma'adapta na policies siha:


1. Amenda Areklamento 503 Teacher Certification
2. Amenda Areklamento 506 Education & Training Educational Leave
3. Amenda Areklamento 703.4 Fundraising
4. Amenda Areklamento 1002.3 Travel/General Rules on Travel
4. Amenda PSSPRR 7105 Leave with Pay
5. Amenda PSSPRR 7107 Leave without Pay
6. Amenda PPSRR 3203(C) Non-Certified Appointment
7. Amenda PPSRR 3203(F&G) Types of Appointments
8. Amenda PPSRR 3206 Reinstatement
9. Amenda PPSRR 3401(A) Seperation not Involving Personal Cause
10. Amenda PPSRR 4211 Reallocation/Reclassification of Position of Higher Pay
11. Amenda PPSRR 4213(A) Within-Grade Increase
12. Amenda PPSRR 4215(A) Overtime Compensation, Compensatory Time & Control
13. Amenda PSSPRR 7105 Leave with Pay
14. Amenda PPSRR 7105(L) Lump Sum on Vacation Pay

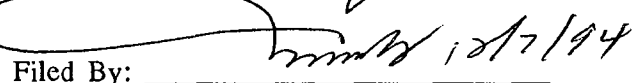
Hayi malago' siña' ha' mañule' kopian este siha na policies gi Ufusinan Commissioner of Education, Public School System, Lower Base, Saipan, MP 96950.

Sigun i fuetsan I CMC Sec. 9105 (b), i manma'adapta siha na policies u fanefektibu gi halom dies (10) dias despues di mapublika huyong este na nutisia gi Commonwealth Register.

Eneru 31, 1994


Daniel O. Quitugua
Chairman, Board of Education

Received By:  12/7/94
Donna Cruz, Governor Office

Filed By:  12/7/94
Soledad B. Sasamoto
Registrar of Corporations

ARONGORONGOL ADAPTAAL

ALLEGHUL BOARD OF EDUCATION

Schóól Board of Education me llól Northern Marianas Islands re kke aghuleey ngaliir aramas towlap bwe ra adaptáilil alléghúl imwal rágháfíshch kkewe re amendáli sáangi Education Act of 1988 me Administrative Act.

Allégh kka re adaptáilil nge aa takkal toowow llól Commonwealth Register Vol.16-No.8, Vol.16-No.9 me Vol.16-No.10 (Agosto, Settebre, me Ottobre 15, 1994) igha re féerú reel proposed form bwe towlap rebwe iraalong meeta tipeer me mángemángiir.

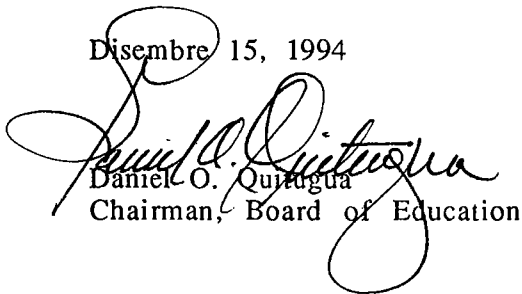
Allégh kka re adaptáilil nge ikka faal:


1. Liiwelil Policy 503 Teacher Certification
2. Liiwelil Policy 506 Education & Training Educational Leave
3. Liiwelil Policy 703.4 Fundraising
4. Liiwelil Policy 1002.3 Travel/General Rules on Travel
4. Liiwelil PSSPRR 7105 Leave with Pay
5. Liiwelil PSSPRR 7107 Leave without Pay
6. Liiwelil PPSRR 3203(C) Non-Certified Appointment
7. Liiwelil PPSRR 3203(F&G) Types of Appointments
8. Liiwelil PPSRR 3206 Reinstatement
9. Liiwelil PPSRR 3401(A) Seperation not Involving Personal Cause
10. Liiwelil PPSRR 4211 Reallocation/Reclassification of Position of Higher Pay
11. Liiwelil PPSRR 4213(A) Within-Grade Increase
12. Liiwelil PPSRR 4215(A) Overtime Compensation, Compensatory Time & Control
13. Liiwelil PSSPRR 7105 Leave with Pay
14. Liiwelil PPSRR 7105(L) Lump Sum on Vacation Pay


Kkopiyaal allégh kkaal nge emmwel aramas ebwe ló bweibwoogh sáangi Office of the Commissioner of Education, Public School System, Lower Base, Saipan, MP 96950.

Reel bwángil me aileewal 1 CMC Sec. 9105 (b), nge allégh kka re adaptaalil ebwe aléghéléghéló llól seigh (10) rál sáangi igha e toowow arongorong yeel mellól Commonwealth Register.

Disembre 15, 1994


Daniel O. Quiatagua
Chairman, Board of Education

Iyo E Risibiiy:  12/7/94
Donna Cruz, Governor Office

Iyo E File-li:  12/7/94
Soledad B. Sasamoto
Registrar of Corporations

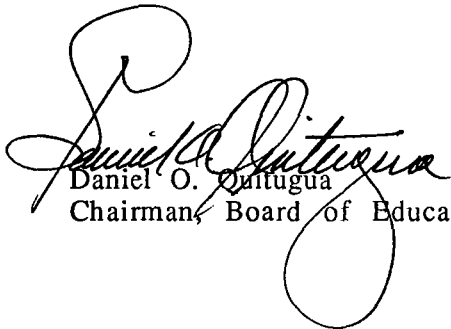
CERTIFICATION OF RULES REGARDING THE PUBLIC SCHOOL SYSTEM

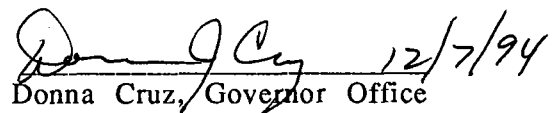
ADOPTED POLICIES


BOARD OF EDUCATION

I, Daniel O. Quitugua, Chairman, Board of Education, which is promulgating the rules regarding the Public School System to be published in the Commonwealth Register Adopted Board of Education policy numbers as follows: Policy 503 Teacher Certification, Policy 506 Education & Training Educational Leave, Policy 703.4 Fundraising, Policy 1002.3 Travel/General Rules on Travel, PSSPRR 7105 Leave with Pay, PSSPRR 7107 Leave without Pay, PPSRR 3203(C) Non-Certified Appointment, PPSRR 3203(F&G) Types of Appointments, PPSRR 3206 Reinstatement, PPSRR 3401(A) Separation not Involving Personal Cause, PPSRR 4211 Reallocation/Reclassification of Position of Higher Pay, PPSRR 4213(A) Within-Grade Increase, PPSRR 4215(A) Overtime Compensation, Compensatory Time & Control, PPSRR 7105(L) Lump Sum on Vacation Pay, by signing below hereby certify that such Rules are a true, complete, and correct copy of the policies regarding the Public School System formally Adopted by the Board of Education. I further request and direct that this certification be published in the Commonwealth Register and then be attached by both the Office of the Registrar of Corporations and Office of the Governor to the Policies regarding the Public School System referenced above.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration will be executed on the 15th day of December 1994 at Saipan, Commonwealth of the Northern Mariana Islands.


Daniel O. Quitugua
Chairman, Board of Education

Received By:  12/7/94
Donna Cruz, Governor Office

Filed By:  12/7/94
Soledad B. Sasamoto
Registrar of Corporations



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

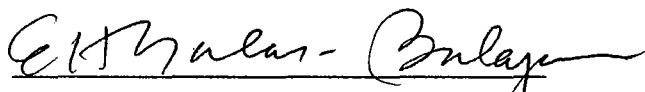
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NOTICE OF ADOPTION
OF AMENDMENTS TO THE REGULATIONS FOR
HARBOR PILOTS
OF THE
BOARD OF PROFESSIONAL LICENSING


Having received no comments on the proposed amendments to the regulations for Harbor Pilots, the Board of Professional Licensing hereby adopts this Regulations as published in the Commonwealth Register on April 15, 1994.

This said regulations takes effect ten (10) days after this publication in the Commonwealth Register.

Dated this 1st day of Dec., 1994.


ELIZABETH H. SALAS-BALAJADIA
Chairperson

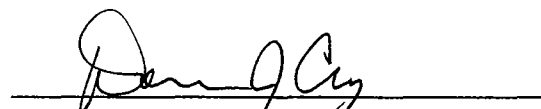
Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94
Date

1:00 pm
Time

Received by:


Donna J. Cruz
Governor's Office

12/2/94
Date

1:15 pm
Time



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

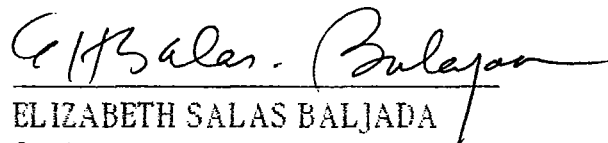
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NUTISIAN ADOPTION
GI AMENDASION PARA
REGULASION KAPITAN PUETTO
PARA I
BOARD OF PROFESSIONAL LICENSING

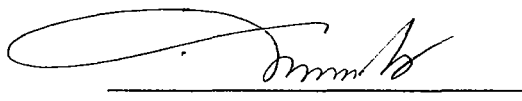
Put irason na taya komentu manma risibi put i maproponi na amendasion gi Regulasion Kapitan Puetto, i Board of Professional Licensing ginen este ha infotma i pupbliku na esta ha adapta este na Regulasion ni mapublika huyong gi halom Rehistran Commonwealth gi Abril 15, 1994.

Este na Regulasion u efektibu gi halom dies (10) dias despues di ma publika huyong este na nutisia gi halom Rehistran Commonwealth.

Ma fecha gi dai 1st guine na mes Dec., 1994


ELIZABETH SALAS BALJADA
Chairperson

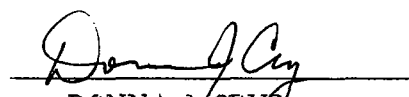
Ma file as:


SOLEDAD B. SASAMOTO
Registrar of Corporations

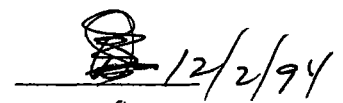
12/02/94
Fecha

1:20 pm
Ora

Rinsibi as:


DONNA J. CRUZ
Ofisinan Gobletno

12/2/94
Fecha


12/2/94
Ora



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands


P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

ARONGORONGOL ADOPTION-UL
LLIIWEL MELLÓL ÓWTOL
ALLEGHÚL (PALÚW) HARBOR PILOTS
MELLÓL
BOARD OF PROFESSIONAL LICENSING

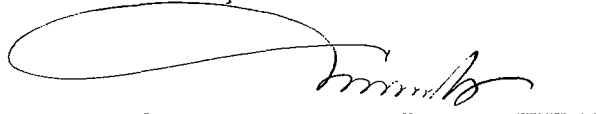
Igha esóor mánghemáng me tiip kka e atotoolong reel fféerúl lliiwel kka llóil ówtol Alléghúl (Palúw) Harbor Pilots, nge Board of Professional Licensing sáangi arongorong yeel nge aa adaptáali Allégh yeel iwe aa takkal toowow llól Commonwealth Register wóol Abriid 15, 1994.

Allégh yeel nge ebwe aléghéléghéló llól seigh (10) rál sáangi igha e toowow arongorong yeel mellól Commonwealth Register.

E fféer llól ráalil ye 1st llól maram ye Dec., 1994


ELIZABETH H. SALAS BALJADA
Chairperson

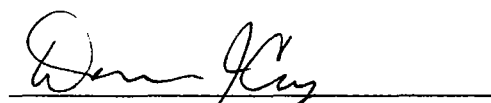
File-liiyal:


SOLEDAD B. SASAMOTO
Registrar of Corporations

12/12/94
Rál

1:20 pm
Ótol

Risibilliyal:


DONNA J. CRUZ
Bwulaasiyool Gubenko

12/2/94
Rál

1:15 pm
Ótol



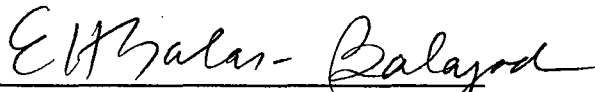
BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040


CERTIFICATION OF ADOPTION OF
AMENDMENTS TO THE
REGULATIONS FOR
HARBOR PILOTS
OF THE
BOARD OF PROFESSIONAL LICENSING

I, Elizabeth H. Salas-Balajadia, Chairperson of the Board of Professional Licensing which is promulgating the Regulations for Harbor Pilots hereinabove set forth, by signature below hereby certify that such amendments to the Regulations are true, complete, and correct copy of the Regulations for Harbor Pilots formally adopted by the Board of Professional Licensing.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on 1st day DEC of, 1994, at Saipan, Commonwealth of the Northern Mariana Islands.

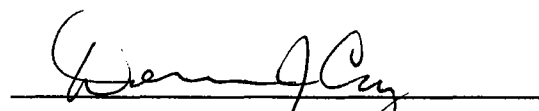

ELIZABETH H. SALAS-BALAJADIA
Chairperson

Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94 1:70 pm
Date Time

Received by:


Donna J. Cruz
Governor's Office

12/2/94 1:15 pm
Date Time



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

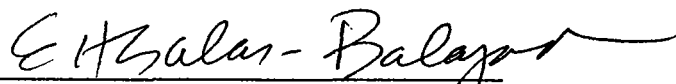
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NOTICE OF ADOPTION
OF AMENDMENTS TO THE
ADMINISTRATIVE REGULATIONS
OF THE
BOARD OF PROFESSIONAL LICENSING

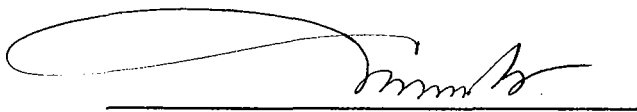
Having received no comments on the proposed amendments to the Administrative Regulations, the Board of Professional Licensing hereby adopts this Regulations as published in the Commonwealth Register on May 15, 1994.

This said regulations takes effect ten (10) days after this publication in the Commonwealth Register.

Dated this 1st day of Dec, 1994.



ELIZABETH H. SALAS-BALAJADIA
Chairperson

Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94 1:20 pm
Date Time

Received by:


Donna J. Cruz
Governor's Office

12/2/94 1:15 pm
Date Time



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

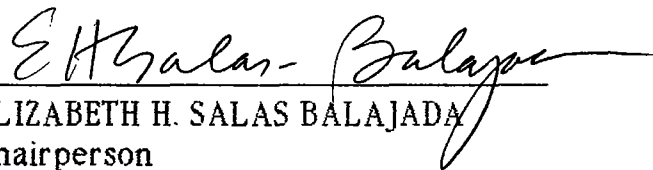
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NUTISIAN ADOPTION
GI AMENDASION PARA
REGULASION ADMINISTRATIVE
PARA
BOARD OF PROFESSIONAL LICENSING


Put i rason na taya komentu manma risibi put i maproponi na amendasion gi Regulasion Administrative, i Board of Professional Licensing ginen este ha infofofotma i pupliku na esta ha adapta este na Regulasion ni mapulika huyoing gi halom Rehistran Commonwealth gi Mayu 15, 1994.

Este na Regulasion u efektibu gi halom dies (10) dias despues di mapublika huyonh este na nutisi gi halom Rehistran Commonwealth.

Ma fecha gi dias 1st guine na mes Dec 1994


ELIZABETH H. SALAS BALAJADA
Chairperson

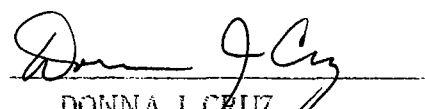
Ma file as:


SOLEDAD B. SASAMOTO
Registrar of Corporations

12/02/94
Fecha

1:20 pm
Ora

Rinisibi as:


DONNA J. CRUZ
Ofisinan Gobietno

12/2/94
Fecha

1:15 pm
Ora



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

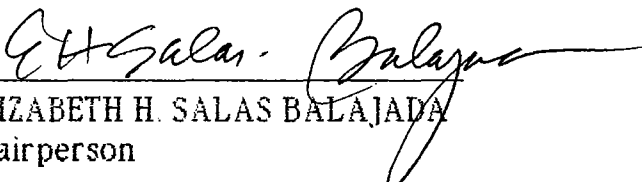
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

ARONGORONG REEL ADOPTION-ÚL
LLIHWEL KKA LLÓL ÓWTOL
ALLEGHÚL ADMINISTRATIVE
MELLÓL
BOARD OF PROFESSIONAL LICENSING


Igha esóor mánghemáng me tiip kka e atotoolong reel fféerúl lliwelk kka llól ówtol Alléghúl Administrative, nge Board of Professional Licensing sáangi arongorong yeel nge aa adaptááli Allégh yeel iwe aa takkal toowow llól Commonwealth Register wóol Móozo 15, 1994.

Allégh yeel nge ebwe aléghéleghéló llól seigh (10) rál sáangi igha e toowow arongorong yeel llól Commonwealth Register.

E fféer llól ráalil ye 1ST maram ye DEC, 1994


ELIZABETH H. SALAS BALAJADA
Chairperson

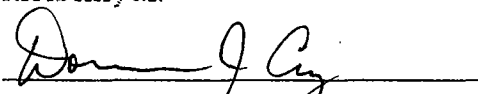
File-Iiyal:


SOLEDAD B. SASAMOTO
Registrar of Corporations

12/02/94
Rál

1:20 pm
Ótol

Risibiliyal:


DONNA J. CRUZ
Bwulasiyool Gubenno

12/2/94
Rál

1:15 pm
Ótol



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040


CERTIFICATION OF ADOPTION OF
AMENDMENTS TO THE
ADMINISTRATIVE REGULATIONS
OF THE
BOARD OF PROFESSIONAL LICENSING

I, Elizabeth H. Salas-Balajadia, Chairperson of the Board of Professional Licensing which is promulgating the Administrative Regulations hereinabove set forth, by signature below hereby certify that such amendments to the Regulations are true, complete, and correct copy of the Administrative Regulations formally adopted by the Board of Professional Licensing.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on 1st day DEC of, 1994, at Saipan, Commonwealth of the Northern Mariana Islands.


ELIZABETH H. SALAS-BALAJADIA
Chairperson

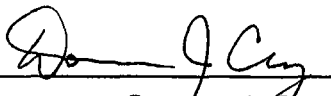
Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94
Date

1:20 pm
Time

Received by:


Donna J. Cruz
Governor's Office

12/2/94
Date

1:15 pm
Time



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NOTICE OF ADOPTION
OF AMENDMENTS TO THE
REGULATIONS FOR REAL ESTATE APPRAISERS
OF THE
BOARD OF PROFESSIONAL LICENSING


Having received no comments on the proposed amendments to the Regulations for Real Estate Appraisers, the Board of Professional Licensing hereby adopts this Regulations as published in the Commonwealth Register on June 15, 1994.

This said regulations takes effect ten (10) days after this publication in the Commonwealth Register.

Dated this 18th day of Dec, 1994.


ELIZABETH H. SALAS-BALAJADIA
Chairperson


Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94
Date

1:20 p.m.
Time

Received by:


Donna B. Cruz
Governor's Office

12/2/94
Date

1:15 p.m.
Time



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

NOTISIAN ADOPTION
GI AMENDASION PARA
REGULASION REAL ESTATE APPRAISERS
PARA I
BOARD OF PROFESSIONAL LISENCING

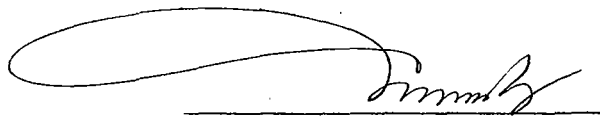
Put i rason na taya komentu manma risibi put i maproponi na amendasion gi Regulasion Real Estate Appraisers, i Board of Professional Licensing ginen este ha infofofoma i publiku na esta ha adapta este na Regulasion ni mapublika huyong gi halom Rehistran Commonwealth gi Juniu 15, 1994.

Este na Regulasion u efektibu gi halo dies (10) dias despues di ma publika huyong este na nutisia gi halom Rehistran Commonwealth.

Ma fecha gi dia 1st guine na mes DEC, 1994.


ELIZABETH H. SALAS BALAJADA
Chairperson

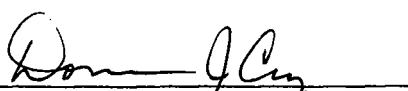
Ma flie as:


SOLEDAD B. SASAMOTO
Registrar of Corporations

12/20/94
Fecha

1:20 PM
Ora

Rinisibi as:


DONNA J. CRUZ
Ofisinan Gobietno

12/2/94
Fecha

1:15 PM
Ora



BOARD OF PROFESSIONAL LICENSING
Commonwealth of the Northern Mariana Islands

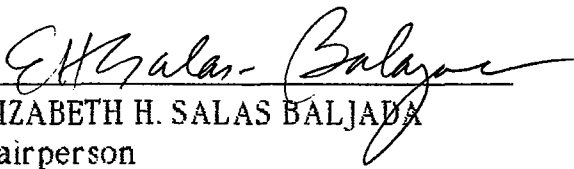
P.O. Box 2078
Saipan, MP 96950
Tel. No.: (670) 234-5897
Fax No.: (670) 234-6040

ARONGORONGOL ADOPTION-ÚL
LLIIWEL KKA LLÓL ÓWTOL
ALLEGHÚL REAL ESTATE APPRAISERS
MELLÓL
BOARD OF PROFESSIONAL LICENSING

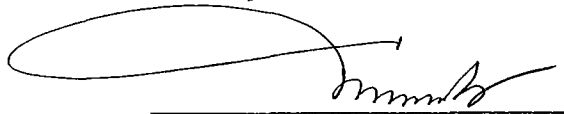
Igha esóor mánghemáng me tiip kka e atotoolong reel fféerúl lliiwel kka llól ówtol Alléghúl Real Estate Appraisers, nge Board of Professional Licensing sáangi arongorong yeel nge aa adaptáali Allégh yeel iwe aa takkal toowow llól Commonwealth Register wóol Unniyo 15, 1994.

Allégh yeel nge ebwe aléghéléghéló llól seigh (10) rál sáangi igha e toowow arongorong yeel mellól Commonweralth Register.

E fféer llól ráalil ye 1st llól maram ye Dec, 1994.


ELIZABETH H. SALAS BALJADA
Chairperson

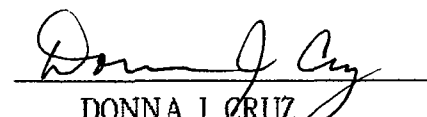
Flie-liiyal:


SOLEDAD B. SASMOTO
Registrar of Corporations

12/02/94
Rál

1:20 pm
Ótol

Risibiliyal:


DONNA J. CRUZ
Bwulasiyool Gubenko

12/2/94
Rál

1:15 pm
Ótol



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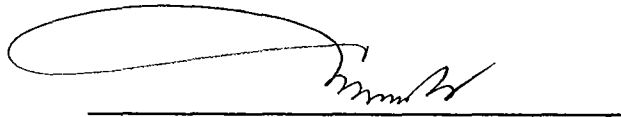
CERTIFICATION OF ADOPTION OF
AMENDMENTS TO THE REGULATIONS
FOR REAL ESTATE APPRAISERS
OF THE
BOARD OF PROFESSIONAL LICENSING

I, Elizabeth H. Salas-Balajadia, Chairperson of the Board of Professional Licensing which is promulgating the Regulations for Real Estate Appraisers hereinabove set forth, by signature below hereby certify that such amendments to the Regulations are true, complete, and correct copy of the Regulations for Harbor Pilots formally adopted by the Board of Professional Licensing.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on 1st day Dec of, 1994, at Saipan, Commonwealth of the Northern Mariana Islands.


ELIZABETH H. SALAS-BALAJADIA
Chairperson

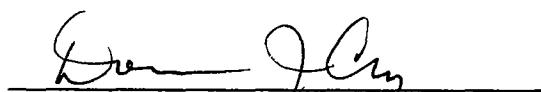
Filed by:


Soledad B. Sasamoto
Registrar of Corporations

12/02/94
Date

1:20 pm
Time

Received by:


Donna J. Cruz
Governor's Office

12/2/94
Date

1:15 pm
Time