

**TITLE 4: ECONOMIC RESOURCES**  
**DIVISION 4: CORPORATIONS, PARTNERSHIPS AND ASSOCIATIONS**

**§ 4693. Annual Report for Registrar of Corporations.**

(a) Each domestic corporation, and each foreign corporation authorized to transact business in the Commonwealth, shall deliver to the Registrar of Corporations for filing an annual report that sets forth:

(1) The name of the corporation and the state or country under whose law it is incorporated;

(2) The mailing address and location of its registered office and the name of its registered agent at that office in the Commonwealth;

(3) The mailing address and location of its principal office;

(4) The names, citizenship and business addresses of its directors and principal officers;

(5) A brief description of the nature of its business, including all lines of business and including the four digit codes for principal businesses and professional activity set forth on the latest Schedule C of tax form 1040CM;

(6) The total number of authorized shares, itemized by class and series, if any, within each class;

(7) The total number of issued and outstanding shares, itemized by class and series, if any, within each class; and

(8) If the corporation has less than 15 shareholders, for each shareholder state the name, citizenship, and the number and class or series of shares held.

(b) Information in the annual report must be current as of the date the annual report is executed on behalf of the corporation.

(c) The first annual report must be delivered to the Registrar of Corporations within 60 days after a domestic corporation was incorporated or a foreign corporation was authorized to transact business. Subsequent annual reports must be delivered to the Registrar of Corporations between January 1 and March 1 of the following calendar years.

(d) If an annual report does not contain the information required by this section, the Registrar of Corporations shall promptly notify the reporting domestic or foreign corporation in writing and return the report to it for correction. If the report is corrected to contain the information required by this section and delivered to the Registrar of Corporations within 30 days after the effective date of notice, it is deemed to be timely filed.

**Source:** PL 10-7, § 1 (Bus. Corp. Reg. § 16.22).